



UNIVERSAL LEARNING ACADEMY

Regular Meeting Minutes

Date: Wednesday, August 28, 2024
Scheduled Time: 6:30 PM
Location: Universal Learning Academy
 28015 Joy Road, Westland, MI 48185

A. CALL TO ORDER

Call to Order by: Alan Yassine
Call to Order Time: 7:01 PM

Attendee Name	Title	Status
Alan Yassine	President	Present
Rim Tamim	Vice President	Absent
Marwa Moubadder	Secretary & Treasurer	Absent
Mohamad Haidar	Director	Present
Hassan Alaouie	Director	Present

Also Present:

Mariah Wanic, Amy Zacharias, Haidar Nemer, Dr. Ali Bazzi, Rami Hamadeh.

Recognition/Acknowledgment by Board Member Alan Yassine that a quorum is present.

B. APPROVAL OF AGENDA

THE AGENDA IS APPROVED AS WRITTEN.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Hassan Alaouie, Director
SECONDER: Mohamad Haidar, Director
AYES: Alaouie, Haidar, Yassine
ABSENT: Tamim, Moubadder

C. ORGANIZATIONAL ITEMS

1. APPROVAL OF MEETINGS MINUTES OF JULY 24, 2024

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Meeting Minutes of July 24, 2024.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Hassan Alaouie, Director
SECONDER: Mohamad Haidar, Director
AYES: Alaouie, Haidar, Yassine
ABSENT: Tamim, Moubadder

*Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

*Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.

*This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. [Open Meetings Act, Public 267].

2. APPROVAL OF REVENUES AND EXPENDITURES AS OF JULY 31, 2024

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Revenues and Expenditures as of July 31, 2024.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hassan Alaouie, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Alaouie, Haidar, Yassine
ABSENT:	Tamim, Moubadder

3. APPROVAL OF THE AMENDED BUDGET NO. I FOR THE 2024-25 SCHOOL YEAR

RESOLVED THAT, the above Revised Un-audited Amended Budget Report Number I for the 2024-2025 school year are reviewed and accepted.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hassan Alaouie, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Alaouie, Haidar, Yassine
ABSENT:	Tamim, Moubadder

D. PUBLIC COMMENT**PUBLIC PRESENT:**

Mariah Wanic, Amy Zacharias, Haidar Nemer, Dr. Ali Bazzi, Rami Hamadeh.

PUBLIC COMMENTS/OPEN FORUM:

None.

E. OLD BUSINESS**1. PRESENTATION OF SUMMER LEARNING PROGRAM RESULTS**

The Board of Directors of Universal Learning International Academy has been presented with the Summer Learning Program Results: GPS Solutions as attached in Exhibit "A".

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hassan Alaouie, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Alaouie, Haidar, Yassine
ABSENT:	Tamim, Moubadder

Attachment: 2024-08-28 ULA PROPOSED Regular Meeting Minutes (7940 : Approval of Last Meeting Minutes)

F. NEW BUSINESS**1. PRESENTATION AND APPROVAL OF STAFF HANDBOOK FOR 2024-2025 SCHOOL YEAR**

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the updated Staff Handbook for the 2024-2025 school year.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hassan Alaouie, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Alaouie, Haidar, Yassine
ABSENT:	Tamim, Moubadder

2. APPROVAL OF ACCOUNTING MANUAL

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the amended Accounting Manual.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hassan Alaouie, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Alaouie, Haidar, Yassine
ABSENT:	Tamim, Moubadder

3. PRESENTATION AND APPROVAL OF SUICIDE PREVENTION PROTOCOLS

RESOLVED THAT, the protocols as set forth in Exhibit "A" and presented to the Academy Board is hereby adopted and be implemented as the Suicide Prevention Protocols of the Academy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hassan Alaouie, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Alaouie, Haidar, Yassine
ABSENT:	Tamim, Moubadder

4. APPROVAL OF THE AMENDED ATTENDANCE POLICY

RESOLVED THAT, the Academy is hereby authorized, empowered, and directed to adopt the amended and updated Attendance Policy as attached in Exhibit "A".

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hassan Alaouie, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Alaouie, Haidar, Yassine
ABSENT:	Tamim, Moubadder

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5. APPROVAL OF THE AMENDED CELL PHONE POLICY

RESOLVED THAT, the Academy is hereby authorized, empowered, and directed to adopt the amended and updated Possession of Electronic Devices Policy as attached in Exhibit "A".

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hassan Alaouie, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Alaouie, Haidar, Yassine
ABSENT:	Tamim, Moubadder

6. PRESENTATION AND APPROVAL OF THE 2024-2025 ASSESSMENT POLICY, POWERSCHOOL GRADE BOOK SETUP AND RUBICON EXPECTATIONS

RESOLVED THAT, the attached 2024-2025 Assessment Policy, PowerSchool Grade Book Setup and Rubicon Expectations as attached in Exhibit "A" to this resolution is hereby approved and adopted.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hassan Alaouie, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Alaouie, Haidar, Yassine
ABSENT:	Tamim, Moubadder

7. PRESENTATION AND APPROVAL OF REVISED DUAL ENROLLMENT AND WORK BASED LEARNING POLICY

RESOLVED THAT, the protocols as set forth in Exhibit "A" and presented to the Academy Board is hereby adopted and be implemented as the Revised Dual Enrollment And Work Based Learning Policy of the Academy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hassan Alaouie, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Alaouie, Haidar, Yassine
ABSENT:	Tamim, Moubadder

8. PRESENTATION AND APPROVAL OF COURSE PACKET

RESOLVED THAT, Hamadeh Educational Services, Inc. ("HES") is authorized to use the Course Packet in implementing the Academy's curriculum.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hassan Alaouie, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Alaouie, Haidar, Yassine
ABSENT:	Tamim, Moubadder

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9. APPROVAL OF THE REVISED HIGH SCHOOL COURSE OFFERINGS

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the revised High School Course Offerings.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Hassan Alaouie, Director
SECONDER: Mohamad Haidar, Director
AYES: Alaouie, Haidar, Yassine
ABSENT: Tamim, Moubadder

10. APPROVAL OF THE WELLNESS POLICY

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Wellness Policy.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Hassan Alaouie, Director
SECONDER: Mohamad Haidar, Director
AYES: Alaouie, Haidar, Yassine
ABSENT: Tamim, Moubadder

11. APPROVAL OF VENDORS

RESOLVED THAT, the Board has reviewed, and approves the Expenses and Costs associated with the regular operation and maintenance of the Academy as attached in Exhibit "A" as follows:

VENDOR	SERVICES
Citizens Bank, N.A	Agreement for Cash Management Services

RESULT: ADOPTED [UNANIMOUS]
MOVER: Hassan Alaouie, Director
SECONDER: Mohamad Haidar, Director
AYES: Alaouie, Haidar, Yassine
ABSENT: Tamim, Moubadder

G. AUTHORIZER'S PRESENTATION/DISCUSSION

- Mariah, Director of Charter Schools – Making trips to the schools Board of Directors training coming up for board meetings.

H. ADJOURNMENT

Motioned By Hassan Alaouie
 Supported By Mohamad Haidar

BE IT RESOLVED THAT the meeting be adjourned.
 Meeting Adjourned at {7:31 PM}.

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