CONFIDENTIAL

C.1.a

UNIVERSAL LEARNING ACADEMY

REGULAR MEETING

Minutes

Date: Wednesday, February 26, 2025
Scheduled Time: 6:30 PM
Location: Universal Learning Academy
28015 Joy Road, Westland, MI 48185

A. CALL TO ORDER

Call to Order by: **Rim Tamim**
Call to Order Time: **6:37 PM**

Attendee Name	Title	Status
Alan Yassine	President	Present
Rim Tamim	Vice President	Absent
Marwa Moubadder	Secretary & Treasurer	Present
Mohamad Haidar	Director	Absent
Hassan Alaouie	Director	Present

Also Present:
Amy Zacharias, Dr. Ali Bazzi

Recognition/Acknowledgment by Board Member **Alan Yassine** that a quorum is present.

B. APPROVAL OF AGENDA

THE AGENDA IS APPROVED AS WRITTEN.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Hassan Alaouie, Director
SECONDER:	Marwa Moubadder, Secretary & Treasurer
AYES:	Alaouie, Yassine, Moubadder
ABSENT:	Haidar, Tamim

C. ORGANIZATIONAL ITEMS

1. APPROVAL OF MEETINGS MINUTES OF JANUARY 29, 2025

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Regular Meeting Minutes of January 29, 2025.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Hassan Alaouie, Director
SECONDER:	Marwa Moubadder, Secretary & Treasurer
AYES:	Alaouie, Yassine, Moubadder
ABSENT:	Haidar, Tamim

***Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meetin Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond t public comments but may follow up in the most appropriate and time-effective manner.**
***Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to th board meeting or such complaints or concerns shall not be heard by the board.**
This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. *[Open Meetings Act, Public 267}.

2. APPROVAL OF REVENUES AND EXPENDITURES AS OF JANUARY 31, 2025

RESOLVED, that the Board has reviewed and accepted the Revenues & Expenditures Report as January 31, 2025 as attached in "Exhibit A".

RESOLVED, that the Board of Directors does hereby authorize the payment of the expenditures in the attached Exhibit "A".

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Hassan Alaouie, Director
SECONDER:	Marwa Moubadder, Secretary & Treasurer
AYES:	Alaouie, Yassine, Moubadder
ABSENT:	Haidar, Tamim

3. APPROVAL OF FINANCIAL AUDITOR ENGAGEMENT LETTER

RESOLVED, that the Audit Engagement Letter prepared by Wilkerson and Associates as attached in Exhibit "A" is hereby approved.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Hassan Alaouie, Director
SECONDER:	Marwa Moubadder, Secretary & Treasurer
AYES:	Alaouie, Yassine, Moubadder
ABSENT:	Haidar, Tamim

D. PUBLIC COMMENT

PUBLIC PRESENT:

Amy Zacharias, Dr. Ali Bazzi

PUBLIC COMMENTS/OPEN FORUM:
None

E. OLD BUSINESS

F. NEW BUSINESS

1. PRESENTATION OF PUBLIC ACT 48 PLAN MID-YEAR GOAL REPORTING

The Board of Directors of Universal Learning Academy has been presented with the Public Act 48 Plan Mid-Year Goal Reporting as attached in Exhibit "A".

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Hassan Alaouie, Director
SECONDER:	Marwa Moubadder, Secretary & Treasurer
AYES:	Alaouie, Yassine, Moubadder
ABSENT:	Haidar, Tamim

2. APPROVAL OF 2025-2026 TENTATIVE DISTRICT WIDE SCHOOL CALENDAR

RESOLVED THAT, that the attached tentative 2025-2026 District Wide School Calendar in Exhibit "A" to this resolution is hereby approved and adopted as part of the record keeping and administrative oversight requirements of the Academy.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Hassan Alaouie, Director
SECONDER:	Marwa Moubadder, Secretary & Treasurer
AYES:	Alaouie, Yassine, Moubadder
ABSENT:	Haidar, Tamim

3. APPROVAL OF THE PARENT/STUDENT HANDBOOK AND PARENT COMPACT

RESOLVED, that the Parent/Student Handbook and the Parent Compact as set forth in Exhibit "A" and presented to the Academy Board are hereby adopted and be implemented as the Handbook of the Academy.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Hassan Alaouie, Director
SECONDER:	Marwa Moubadder, Secretary & Treasurer
AYES:	Alaouie, Yassine, Moubadder
ABSENT:	Haidar, Tamim

4. PRESENTATION AND APPROVAL OF COURSE PACKET

RESOLVED, that the Course Offering Packet as set forth in Exhibit "A" and presented to the Academy Board is hereby adopted as the Course Offering Packet of the Academy.

RESOLVED FURTHER, that Hamadeh Educational Services, Inc. ("HES") is authorized to use the Course Packet in implementing the Academy's curriculum.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Hassan Alaouie, Director
SECONDER:	Marwa Moubadder, Secretary & Treasurer
AYES:	Alaouie, Yassine, Moubadder
ABSENT:	Haidar, Tamim

5. APPROVAL PRESENTATION AND APPROVAL OF THE PRE-K, SAFETY, TRANSPORTATION AND ATHLETIC HANDBOOKS

RESOLVED, that the Pre-K, Safety, Transportation and Athletic Handbooks as set forth in Exhibits "A, B, C and D" and presented to the Academy Board are hereby adopted and implemented as the Handbook of the Academy.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Hassan Alaouie, Director
SECONDER:	Marwa Moubadder, Secretary & Treasurer
AYES:	Alaouie, Yassine, Moubadder
ABSENT:	Haidar, Tamim

6. AUTHORIZER'S PRESENTATION/DISCUSSION

None

G. ADJOURNMENT

Motioned by **Hassan Alaouie**
Supported by **Marwa Moubadder**

BE IT RESOLVED THAT the meeting be adjourned.

Meeting Adjourned at {6:45 PM}.