CONFIDENTIAL

C.3.a

UNIVERSAL LEARNING ACADEMY

REGULAR MEETING

Minutes

Date: Wednesday, April 30, 2025
Scheduled Time: 6:30 PM
Location: Universal Learning Academy
28015 Joy Road, Westland, MI 48185

A. CALL TO ORDER

Call to Order by: **Alan Yassine**
Call to Order Time: **6:34 PM**

Attendee Name	Title	Status
Alan Yassine	President	Present
Rim Tamim	Vice President	Absent
Marwa Moubadder	Secretary & Treasurer	Present
Mohamad Haidar	Director	Absent
Hassan Alaouie	Director	Present

Also Present:
Amy Zacharias, Haidar Nemer, Rami Hamadeh, Dr. Ali Bazzi.

Recognition/Acknowledgment by Board Member **Alan Yassine** that a quorum is present.

B. APPROVAL OF AGENDA

THE AGENDA IS APPROVED AS WRITTEN.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Hassan Alaouie, Director
SECONDER:	Marwa Moubadder, Secretary & Treasurer
AYES:	Yassine, Moubadder, Alaouie
ABSENT:	Tamim, Haidar

C. ORGANIZATIONAL ITEMS

1. APPROVAL OF MEETINGS MINUTES OF FEBRUARY 26, 2025

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Regular Meeting Minutes of February 26, 2025.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Hassan Alaouie, Director
SECONDER:	Marwa Moubadder, Secretary & Treasurer
AYES:	Yassine, Moubadder, Alaouie
ABSENT:	Tamim, Haidar

*Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

*Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.

*This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. *{Open Meetings Act, Public* 267}.

2. APPROVAL OF REVENUES AND EXPENDITURES

RESOLVED, that the Board has reviewed and accepted the Revenues & Expenditures Report as February 28, 2025 as attached in "Exhibit A".

RESOLVED, that the Board has reviewed and accepted the Revenues & Expenditures Report for Quarterly financial statements of third quarter ending March 31, 2025 as attached in Exhibit "B".

RESOLVED, that the Board of Directors does hereby authorize the payment of the expenditures in the attached Exhibit "A" and Exhibit "B".

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Hasssan Alaouie, Director
SECONDER:	Marwa Moubadder, Secretary & Treasurer
AYES:	Yassine, Moubadder, Alaouie
ABSENT:	Tamim, Haidar

D. PUBLIC COMMENT

PUBLIC PRESENT:

Amy Zacharias, Haidar Nemer, Rami Hamadeh, Dr. Ali Bazzi

PUBLIC COMMENTS/OPEN FORUM:

Board Appreciation Dinner Survey – 4 questions were asked;

1. Topics for training
2. In-person verus virtual
3. Location/Venue
4. Other comments.

E. OLD BUSINESS

None.

F. NEW BUSINESS

1. APPROVAL OF BOARD MEMBER NOMINATION(S)

NOW THEREFORE BE IT RESOLVED, that the following person(s), resume attached, be proposed to serve on the Board of Directors of the Uiversal Learning Academy, contingent upon completion of board reappointment application and submission of resume to be approval by Bay Mills community College:

VACANCY A: Mr. Hassan Alaouie

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Hasssan Alaouie, Director
SECONDER:	Marwa Moubadder, Secretary & Treasurer
AYES:	Yassine, Moubadder, Alaouie
ABSENT:	Tamim, Haidar

2. DISCUSSION AND APPROVAL OF ANNUAL SUPERINTENDENT'S EVALUATION

NOW, THEREFORE, BE IT RESOLVED THAT the Board hereby approves and adopts the Superintendent Evaluation as attached and made part hereof Exhibit "A" as the completed evaluation system for the Academy's Superintendent for the 2024-2025 school year.

RESOLVED FURTHER, that any Authorized Officer may certify to the passage of the foregoing resolution.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Hasssan Alaouie, Director
SECONDER:	Marwa Moubadder, Secretary & Treasurer
AYES:	Yassine, Moubadder, Alaouie
ABSENT:	Tamim, Haidar

3. APPROVAL OF OF VENDORS

RESOLVED THAT, the Board has reviewed, and approves the Expenses and Costs as attached in Exhibit "A" follows:

Vendor	Description	YES	NO
W Institute Young Writers and Readers	Consulting Services – Summer Program - Hamadeh Educational Services	X	
GPS Solutions, LLC	Consulting Services - Summer School – Universal Learning Academy	X	
Kid Chemist	Consulting Services - Summer School – Universal Learning Academy	X	
Mad Science Of Detroit	Consulting Services – Summer Workshop Universal Learning Academy - 06/24, 06/25	X	
Mad Science Of Detroit	Consulting Services – Summer Workshop - Universal Learning Academy – July 2025	X	

RESOLVED THAT, the presented expenses and costs as attached in Exhibit "A" are hereby approved retroactively on behalf of the Academy.

NOW, THEREFORE, BE IT RESOLVED THAT, any and all actions taken prior to the date of these Resolutions by Board President, the Superintendent or any Authorized Representative.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Hasssan Alaouie, Director
SECONDER:	Marwa Moubadder, Secretary & Treasurer
AYES:	Yassine, Moubadder, Alaouie
ABSENT:	Tamim, Haidar

G. AUTHORIZER'S PRESENTATION/DISCUSSION

- None.

H. ADJOURNMENT

Motioned By **Hassan Alaouie**
Supported By **Marwa Moubadder**

BE IT RESOLVED THAT the meeting be adjourned.

Meeting Adjourned at {6:49 PM}.