



UNIVERSAL LEARNING ACADEMY

SPECIAL MEETING

Minutes

Date: Tuesday, November 25, 2025
Scheduled Time: 6:00 PM
Location: Universal Learning Academy
28015 Joy Road, Westland, MI 48185

A. CALL TO ORDER

Call to Order by: Rim Tamim
Call to Order Time: 6:10 PM

| Attendee Name | Title | Status |
|-----------------|-------------------------|---------|
| Alan Yassine | Director | Present |
| Rim Tamim | President | Present |
| Marwa Moubadder | Vice President | Present |
| Mohamad Haidar | Treasurer and Secretary | Present |
| TBD | Director | |

Also Present:

Dr. Ali Bazzi, Rami Hamadeh.

Recognition/Acknowledgment by Board Member Rim Tamim that a quorum is present.

B. APPROVAL OF AGENDA

THE AGENDA IS APPROVED AS WRITTEN.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Marwa Moubadder , Vice President |
| SECONDER: | Alan Yassine, Director |
| AYES: | Yassine, Haidar, Moubadder, Tamim |
| ABSENT: | None |

C. ORGANIZATIONAL ITEMS

1. APPROVAL OF MEETINGS MINUTES OF SEPTEMBER 24, 2025

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Meeting Minutes of September 24, 2025.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Marwa Moubadder , Vice President |
| SECONDER: | Alan Yassine, Director |
| AYES: | Yassine, Haidar, Moubadder, Tamim |
| ABSENT: | None |

*Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

*Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.

*This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. *[Open Meetings Act, Public 267]*.

2. APPROVAL OF REVENUES AND EXPENDITURES

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Revenues and Expenditures as of September 30, 2025 and October 31, 2025.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Marwa Moubadder , Vice President |
| SECONDER: | Alan Yassine, Director |
| AYES: | Yassine, Haidar, Moubadder, Tamim |
| ABSENT: | None |

3. PRESENTATION OF THE FINANCIAL AUDIT AND REPORT 2024-25

RESOLVED THAT, the board members have been presented with the financial Audit and Report prepared by Wilkerson & Associates, P. C. (The Auditor), and have reviewed the financial Audit and report as attached and made part hereof Exhibit “A”.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Marwa Moubadder , Vice President |
| SECONDER: | Alan Yassine, Director |
| AYES: | Yassine, Haidar, Moubadder, Tamim |
| ABSENT: | None |

4. APPROVAL OF RESPONSE TO MANAGEMENT LETTER

RESOLVED THAT, the letter as set forth in Exhibit ‘B’, and presented to the Academy Board is hereby approved for submission to the State Board.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Marwa Moubadder , Vice President |
| SECONDER: | Alan Yassine, Director |
| AYES: | Yassine, Haidar, Moubadder, Tamim |
| ABSENT: | None |

D. PUBLIC COMMENT

PUBLIC PRESENT:

Dr. Ali Bazzi, Rami Hamadeh.

PUBLIC COMMENTS/OPEN FORUM:

None

E. OLD BUSINESS

None.

F. NEW BUSINESS

1. APPROVAL OF THE 2025-2026 FAMILY ENGAGEMENT PLAN

RESOLVED THAT, the Parent and Family Engagement Plan Policy as set forth in Exhibit “A” and presented to the Academy Board is hereby adopted and be implemented as the Family Engagement Plan Policy of the Academy.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Marwa Moubadder , Vice President |
| SECONDER: | Alan Yassine, Director |
| AYES: | Yassine, Haidar, Moubadder, Tamim |
| ABSENT: | None |

2. REVIEW AND APPROVAL OF BOARD POLICIES REGARDING THE IMPLEMENTATION OF THE CRIMINAL HISTORY RECORD INFORMATION (CHRI) REQUIREMENTS

RESOLVED THAT, the CHRI Policy as set forth in Exhibit ‘A’ and presented to the Academy Board is hereby adopted as the CHRI policies of the Academy.

NOW THEREFORE BE IT RESOLVED, that the Academy is hereby authorized, empowered, and directed to adopt the policies updates in the form attached in Exhibit ‘A’

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Marwa Moubadder , Vice President |
| SECONDER: | Alan Yassine, Director |
| AYES: | Yassine, Haidar, Moubadder, Tamim |
| ABSENT: | None |

3. APPROVAL OF THE 2025-2026 WELLNESS POLICY

RESOLVED, that the wellness policy as set forth in Exhibit ‘A’ and presented to the Academy Board is hereby adopted and be implemented as the Wellness Policy of the Academy.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Marwa Moubadder , Vice President |
| SECONDER: | Alan Yassine, Director |
| AYES: | Yassine, Haidar, Moubadder, Tamim |
| ABSENT: | None |

4. REQUEST FOR REAUTHORIZATION

RESOLVED, that the resolution to request Reauthorization is adopted.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Marwa Moubadder , Vice President |
| SECONDER: | Alan Yassine, Director |
| AYES: | Yassine, Haidar, Moubadder, Tamim |
| ABSENT: | None |

5. APPROVAL OF BOARD POLICIES UPDATE PREPARED BY THE NATIONAL CHARTER SCHOOLS INSTITUTE (NCSI) – FALL 2025

RESOLVED THAT, the academy hereby is authorized, empowered, and directed to adopt the policies updates for Fall of 2025 prepared by the National Charter Schools Institute (NCSI) attached in Exhibit ‘A’

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Marwa Moubadder , Vice President |
| SECONDER: | Alan Yassine, Director |
| AYES: | Yassine, Haidar, Moubadder, Tamim |
| ABSENT: | None |

G. AUTHORIZER'S PRESENTATION/DISCUSSION

- None.

H. ADJOURNMENT

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|--------------|------------------------|
| Motioned By | <u>Marwa Moubadder</u> |
| Supported By | <u>Alan Yassine</u> |

BE IT RESOLVED THAT the meeting be adjourned.
Meeting Adjourned at {6:29 PM}.