



UNIVERSAL LEARNING ACADEMY

Regular Meeting Minutes

Date: Monday, August 19, 2019
Scheduled Time: 6:30 PM
Location: Universal Learning Academy
28015 Joy Road, Westland, MI 48185

A. CALL TO ORDER BY: MR. HASSAN ALAOUIE

CALL TO ORDER TIME: 6:38 PM

ROLL CALL

Attendee Name	Title	Status
Hassan Alaouie	President	Present
Ronald Koussan	Secretary & Treasurer	Present
Ali Yassine	Director	Absent
Rim Tamim	Director	Absent
Aliya Bahsoun	Vice President	Present

Also Present:

Mr. John Rostek, Mrs. Nawal Hamadeh, Mr. Rami Hamadeh, and Mr. Haidar Nemer.

Recognition/Acknowledgment by Board Member Mr. Hassan Alaouie that a quorum is present

B. APPROVAL OF AGENDA

1. APPROVAL OF AGENDA

THE AGENDA IS APPROVED AS WRITTEN.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald Koussan, Secretary & Treasurer
SECONDER:	Aliya Bahsoun, Vice President
AYES:	Alaouie, Koussan, Bahsoun
ABSENT:	Yassine, Tamim

C. ORGANIZATIONAL ITEMS

1. APPROVAL OF MEETINGS MINUTES OF JULY 30, 2019

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the meetings minutes of July 30, 2019.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald Koussan, Secretary & Treasurer
SECONDER:	Aliya Bahsoun, Vice President
AYES:	Alaouie, Koussan, Bahsoun
ABSENT:	Yassine, Tamim

2. APPROVAL OF REVENUES AND EXPENDITURES AS OF JULY 31, 2019

*Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

*Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.

*This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. [Open Meetings Act, Public 267].

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Revenues and Expenditures.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Aliya Bahsoun, Vice President
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Bahsoun
ABSENT:	Yassine, Tamim

D. OPEN FORUM/PUBLIC COMMENT

PUBLIC PRESENT:

Mr. John Rostek, Mrs. Nawal Hamadeh, Mr. Rami Hamadeh, and Mr. Haidar Nemer.

PUBLIC COMMENTS/OPEN FORUM:

NONE.

E. OLD BUSINESS

F. NEW BUSINESS

1. APPROVAL OF VENDORS

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Special Student Services Vendor Bakery Vendor, Lawn Care and Snow Removal Vendor, Custodial Supply Vendor, and tabled the Meat and Poultry vendors' decision to next meeting.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Aliya Bahsoun, Vice President
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Bahsoun
ABSENT:	Yassine, Tamim

2. APPROVAL OF THE PARENT STUDENT HANDBOOK, STAFF HANDBOOK (OPM), AND WELLNESS POLICY

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the 2019-2020 Parent Student Handbook, Operational Procedure Manual Handbook, and the Wellness Policy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald Koussan, Secretary & Treasurer
SECONDER:	Aliya Bahsoun, Vice President
AYES:	Alaouie, Koussan, Bahsoun
ABSENT:	Yassine, Tamim

G. AUTHORIZER'S PRESENTATION/DISCUSSION

AUTHORIZER'S PRESENTATION/DISCUSSION:

NONE.

H. ADJOURNMENT

Motioned by
Supported by

Mrs. Aliya Bahsoun
Mr. Ronald Koussan

BE IT RESOLVED THAT the meeting be adjourned.

Meeting Adjourned at {7:14 PM}.