



UNIVERSAL LEARNING ACADEMY

Regular Meeting Minutes

Date: Tuesday, December 17, 2019
Scheduled Time: 6:30 PM
Location: Universal Learning Academy
28015 Joy Road, Westland, MI 48185

A. CALL TO ORDER BY: MR. HASSAN ALAOUIE

CALL TO ORDER TIME: 6:40 PM

ROLL CALL

Attendee Name	Title	Status
Hassan Alaouie	President	Present
Ronald Koussan	Secretary & Treasurer	Present
Ali Yassine	Director	Present
Rim Tamim	Director	Absent
Aliya Mahmoud Bahsoun	Vice President	Absent

Also Present:

Mr. Mark Nezych, Mrs. Hamadeh, Mr. Rami Hamadeh, and Mrs. Layal Boussi.

Recognition/Acknowledgment by Board Member Mr. Hassan Alaouie that a quorum is present

B. APPROVAL OF AGENDA

1. APPROVAL OF AGENDA

THE AGENDA IS APPROVED AS WRITTEN.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ronald Koussan, Secretary & Treasurer
SECONDER:	Ali Yassine, Director
AYES:	Alaouie, Koussan, Yassine
ABSENT:	Tamim, Mahmoud Bahsoun

C. ORGANIZATIONAL ITEMS

1. APPROVAL OF LAST MEETINGS MINUTES OF OCTOBER 14, 2019

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the meeting minutes of October 14, 2019.

*Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

*Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.

*This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. [Open Meetings Act, Public 267].

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ali Yassine, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Yassine
ABSENT:	Tamim, Mahmoud Bahsoun

2. APPROVAL OF REVENUES AND EXPENDITURES AS OF OCTOBER 31, 2019 and NOVEMBER 30, 2019

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Revenues and Expenditures reports.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ali Yassine, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Yassine
ABSENT:	Tamim, Mahmoud Bahsoun

D. OPEN FORUM/PUBLIC COMMENT

PUBLIC PRESENT:

Mr. Mark Nezych, Mrs. Nawal Hamadeh, Mr. Rami Hamadeh, Mr. Haidar Nemer and Mrs. Loyal Boussi.

PUBLIC COMMENTS/OPEN FORUM:

None.

E. OLD BUSINESS

F. NEW BUSINESS

1. PRESENTATION OF SCHOOL REPORT

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presentation of School Report.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ali Yassine, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Yassine
ABSENT:	Tamim, Mahmoud Bahsoun

2. REVIEW AND APPROVAL OF FY19 IDEA FLOWTHROUGH AGREEMENT WITH WCRESA

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the FY19 Idea Flowthrough Agreement with WCRESA.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ali Yassine, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Yassine
ABSENT:	Tamim, Mahmoud Bahsoun

3. PRESENTATION AND APPROVAL OF COURSE PACKET

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented course packets.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ali Yassine, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Yassine
ABSENT:	Tamim, Mahmoud Bahsoun

4. APPROVAL OF BOARD POLICIES UPDATE PREPARED BY THE NATIONAL CHARTER SCHOOLS INSTITUTE (NCSI) - FALL 2019

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the proposed Board policies and Administrative Guidelines for Fall 2019 as recommended by the NCSI.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ali Yassine, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Yassine
ABSENT:	Tamim, Mahmoud Bahsoun

5. APPROVAL OF VENDORS

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented costs/expenses and vendors.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ali Yassine, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Yassine
ABSENT:	Tamim, Mahmoud Bahsoun

6. APPROVAL OF OPEN ENROLLMENT AND PUBLIC LOTTERY PROCEDURES & ENROLLMENT NUMBERS

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Open Enrollment and Public Lottery Procedures and Enrollment Numbers.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ali Yassine, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Yassine
ABSENT:	Tamim, Mahmoud Bahsoun

7. APPROVAL OF OPERATING PROCEDURES AND CHECKLIST FOR THE 2020-21 SCHOOL YEAR

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Operating Procedures and Checklist for the 2020-2021 School Year.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ali Yassine, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Yassine
ABSENT:	Tamim, Mahmoud Bahsoun

8. CLOSED MEETING

1. CLOSED MEETING TO DISCUSS AND APPROVE THE ACADEMY EMERGENCY OPERATION PLAN AND SAFETY INFORMATION POLICY

I. CALL TO ORDER:

The closed meeting was called to order at 7:25 PM.

Roll Call found the following trustees present: Mr. Hassan Alaouie, Mr. Ronald Koussan, and Mr. Ali Yassine.
Other attendees: Mr. Mark Nezych, Mrs. Nawal Hamadeh, Mr. Rami Hamadeh, and Mr. Haidar Nemer.

II. MOTION TO ADJOURN TO CLOSED MEETING

Resolution offered by Member Mr. Ali Yassine, supported by Member Mr. Ronald Koussan to adjourn to an Executive Session (closed), to discuss the Academy Emergency Operation Plan and Safety Information Policy. Motion passed with the following roll call vote: Members Mr. Hassan Alaouie, Mr. Ronald Koussan, and Mr. Ali Yassine. (3 Ayes)

III. DISCUSSION:

The purpose of the Executive Session, was to discuss the Academy Emergency Operation Plan and Safety Information Policy.

IV. MOTION TO ADJOURN AND GO BACK INTO OPEN MEETING

The Board goes back into a public meeting at 7:34 PM.

The return was offered by Mr. Ali Yassine and supported by Mr. Ronald Koussan.

Roll Call found the following trustees present: Mr. Hassan Alaouie, Mr. Ronald Koussan, and Mr. Ali Yassine. Resolution, adopted, by those members present, that the Executive meeting (Closed) be adjourned and to go back into open meeting at 7:34 PM.

Other attendees: Mr. Mark Nezych, Mrs. Nawal Hamadeh, Mr. Rami Hamadeh, and Mr. Haidar Nemer.

9. APPROVAL OF THE ACADEMY EMERGENCY OPERATION PLAN AND SAFETY INFORMATION POLICY

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Academy Emergency Operation Plan and Safety Information Policy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ali Yassine, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Yassine
ABSENT:	Tamim, Mahmoud Bahsoun

10. REVIEW AND DISCUSSION OF PROPOSED EDUCATIONAL SERVICE PROVIDER'S MANAGEMENT AGREEMENT

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and tabled the proposed ESP Management Agreement.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ali Yassine, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Yassine
ABSENT:	Tamim, Mahmoud Bahsoun

G. AUTHORIZER'S PRESENTATION/DISCUSSION

AUTHORIZER'S PRESENTATION/DISCUSSION:
Happy Holidays & New Year.

H. ADJOURNMENT

Motioned by Mr. Ali Yassine
Supported by Mr. Ronald Koussan

BE IT RESOLVED THAT the meeting be adjourned.

Meeting Adjourned at {7:38 PM}.