



# UNIVERSAL LEARNING ACADEMY

## Regular Meeting Minutes

**Date:** Tuesday, March 17, 2020  
**Scheduled Time:** 6:30 PM  
**Location:** Universal Learning Academy  
 28015 Joy Road, Westland, MI 48185

### A. CALL TO ORDER BY HASSAN ALAOUIE

CALL TO ORDER TIME: 6:42 PM

#### ROLL CALL

Attendee Name	Title	Status
Hassan Alaouie	President	Present
Ronald Koussan	Secretary & Treasurer	Absent
Ali Yassine	Director	Present
Rim Tamim	Director	Present
Aliya Mahmoud Bahsoun	Vice President	Present

#### Also Present:

Mr. John Rostec, Mrs. Nawal Hamadeh, Mr. Rami Hamadeh, and Mr. Haidar Nemer.

Recognition/Acknowledgment by Board Member Mr. Hassan Alaouie that a quorum is present

### B. APPROVAL OF AGENDA

#### 1. APPROVAL OF AGENDA

THE AGENDA IS APPROVED AS WRITTEN.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ali Yassine, Director
<b>SECONDER:</b>	Rim Tamim, Director
<b>AYES:</b>	Alaouie, Yassine, Tamim, Mahmoud Bahsoun
<b>ABSENT:</b>	Koussan

### C. ORGANIZATIONAL ITEMS

#### 1. APPROVAL OF MEETINGS MINUTES OF FEBRUARY 18, 2020

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Meetings Minutes of February 18, 2020.

\*Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

\*Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.

\*This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. [Open Meetings Act, Public 267].

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ali Yassine, Director
<b>SECONDER:</b>	Rim Tamim, Director
<b>AYES:</b>	Alaouie, Yassine, Tamim, Mahmoud Bahsoun
<b>ABSENT:</b>	Koussan

## 2. APPROVAL OF REVENUES & EXPENDITURES REPORTS OF FEBRUARY 29, 2020

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Revenues and Expenditures Reports presented.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ali Yassine, Director
<b>SECONDER:</b>	Rim Tamim, Director
<b>AYES:</b>	Alaouie, Yassine, Tamim, Mahmoud Bahsoun
<b>ABSENT:</b>	Koussan

### D. PUBLIC COMMENT

**PUBLIC PRESENT:**

Mr., John Rostec, Mrs. Nawal Hamadeh, Mr. Rami Hamadeh, and Mr. Haidar Nemer.

**PUBLIC COMMENTS/OPEN FORUM:**

None.

### E. OLD BUSINESS

### F. NEW BUSINESS

## 1. APPROVAL OF AMENDED OPERATING PROCEDURES AND CHECKLIST FOR THE 2020-21 SCHOOL YEAR

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the amended Operating Procedures and Checklist for the 2020-2021 School Year.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ali Yassine, Director
<b>SECONDER:</b>	Rim Tamim, Director
<b>AYES:</b>	Alaouie, Yassine, Tamim, Mahmoud Bahsoun
<b>ABSENT:</b>	Koussan

## 2. APPROVAL OF RESTATED ARTICLES OF INCORPORATION AND RESTATED BYLAWS

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Restated Articles of Incorporation and Restated Bylaws.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ali Yassine, Director
<b>SECONDER:</b>	Aliya Mahmoud Bahsoun, Vice President
<b>AYES:</b>	Alaouie, Yassine, Tamim, Mahmoud Bahsoun
<b>ABSENT:</b>	Koussan

### 3. APPROVAL AFFIRMING RENEWAL OF JUNE 30, 2020 CHARTER CONTRACT BETWEEN UNIVERSAL LEARNING ACADEMY & BAY MILLS COMMUNITY COLLEGE (BMCC)

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved and affirmed the renewal of June 30, 3030 Charter Contract between Universal Academy and Bay Mills Community College.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ali Yassine, Director
<b>SECONDER:</b>	Rim Tamim, Director
<b>AYES:</b>	Alaouie, Yassine, Tamim, Mahmoud Bahsoun
<b>ABSENT:</b>	Koussan

### 4. APPROVAL OF FINANCIAL AUDITOR ENGAGEMENT LETTER

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Financial Auditor Engagement Letter.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Rim Tamim, Director
<b>SECONDER:</b>	Aliya Mahmoud Bahsoun, Vice President
<b>AYES:</b>	Alaouie, Yassine, Tamim, Mahmoud Bahsoun
<b>ABSENT:</b>	Koussan

### 5. APPROVAL OF THE 2020-2021 TENTATIVE SCHOOL CALENDAR

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the 2020-2021 Tentative School calendar.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ali Yassine, Director
<b>SECONDER:</b>	Rim Tamim, Director
<b>AYES:</b>	Alaouie, Yassine, Tamim, Mahmoud Bahsoun
<b>ABSENT:</b>	Koussan

### 6. RESOLUTION TO APPROVE PLANNING CONSIDERATIONS FOR WIDESPREAD ILLNESS IMPACTING SCHOOL OPERATIONS & APPOINTMENT OF COORDINATOR

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Planning Consideration for Widespread Illness impacting school operations and appointment of coordinator.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ali Yassine, Director
<b>SECONDER:</b>	Rim Tamim, Director
<b>AYES:</b>	Alaouie, Yassine, Tamim, Mahmoud Bahsoun
<b>ABSENT:</b>	Koussan

#### 7. APPROVAL OF THE 2020-2021 PARENT COMPACT

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the 2020-2021 Parent Compact.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ali Yassine, Director
<b>SECONDER:</b>	Rim Tamim, Director
<b>AYES:</b>	Alaouie, Yassine, Tamim, Mahmoud Bahsoun
<b>ABSENT:</b>	Koussan

#### 8. APPROVAL OF VENDORS AND EXPENSES

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the vendors and expenses presented.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Ali Yassine, Director
<b>SECONDER:</b>	Rim Tamim, Director
<b>AYES:</b>	Alaouie, Yassine, Tamim, Mahmoud Bahsoun
<b>ABSENT:</b>	Koussan

#### G. AUTHORIZER'S PRESENTATION/DISCUSSION:

##### AUTHORIZER'S PRESENTATION/DISCUSSION:

- April 20 Conference is cancelled.
- Reviewed School Binder in March and it was in great

#### H. ADJOURNMENT

Motioned by	<u>Ms. Rim Tamim</u>
Supported by	<u>Mr. Ali Yassine</u>

**BE IT RESOLVED THAT** the meeting be adjourned.

Meeting Adjourned at {7:09 PM}.