



UNIVERSAL LEARNING ACADEMY

Annual Organizational Meeting Minutes

Date: Wednesday, July 8, 2020
Scheduled Time: 6:30 PM
Location: Universal Learning Academy
 28015 Joy Road, Westland, MI 48185 & Virtual Meeting Using
 phone conferencing- (978) 990-5071 – ACCESS Code: 1137492 Phone
 conferencing procedures were announced by Superintendent Mrs. Nawal
 Hamadeh

A. CALL TO ORDER BY: MR. HASSAN ALAOUIE

1. Oath and Acceptance of Public Office

CALL TO ORDER TIME: 6:39 PM

ROLL CALL

Attendee Name	Title	Status
Hassan Alaouie	President	Present
Ronald Koussan	Secretary & Treasurer	Present
Ali Yassine	Director	Absent
Rim Tamim	Director	Present
Aliya Mahmoud Bahsoun	Vice President	Present

Also Present:

Mr. John Rostek, Mrs. Nawal Hamadeh, Mr. Rami Hamadeh, and Mr. Haidar Nemer.

Recognition/Acknowledgment by Board Member Mr. Hassan Alaouie that a quorum is present

B. APPROVAL OF AGENDA

1. APPROVAL OF AGENDA

THE AGENDA IS APPROVED AS WRITTEN.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Tamim, Mahmoud Bahsoun
ABSENT:	Yassine

C. ORGANIZATIONAL ITEMS

1. APPROVAL OF MEETINGS MINUTES OF JUNE 24, 2020

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the meeting minutes of June 24, 2020.

*Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

*Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.

*This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. [Open Meetings Act, Public 267].

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Director
SECONDER:	Aliya Mahmoud Bahsoun, Vice President
AYES:	Alaouie, Koussan, Tamim, Mahmoud Bahsoun
ABSENT:	Yassine

2. APPROVAL OF QUARTERLY FINANCIAL STATEMENTS FOR QUARTER ENDING JUNE 30, 2020

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Quarterly Financial Statements fourth quarter.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Tamim, Mahmoud Bahsoun
ABSENT:	Yassine

D. OPEN FORUM/PUBLIC COMMENT

PUBLIC PRESENT:

Mr. John Rostek, Mrs. Nawal Hamadeh, Mr. Rami Hamadeh, and Mr. Haidar Nemer.

PUBLIC COMMENTS/OPEN FORUM:

None.

E. OLD BUSINESS

1. APPROVAL TO AMEND BOARD MEETING SCHEDULED CALENDAR

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the amended Board of Directors schedule.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Tamim, Mahmoud Bahsoun
ABSENT:	Yassine

F. NEW BUSINESS

1. APPROVAL OF ELECTION OF OFFICERS

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the elected officers as follow:

Name	Office
Mr. Hassan Alaouie	President
Ms. Rim Tamim	Vice President
Mr. Ronald Koussan	Secretary
Mr. Ronald Koussan	Treasurer
Mr. Ali Yassine	Director
Ms. Aliya Bahsoun	Director

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Tamim, Mahmoud Bahsoun
ABSENT:	Yassine

2. APPROVAL OF ANNUAL APPOINTMENT COORDINATOR OF TITLE VI, TITLE IX, SEXUAL HARASSMENT AND SECTION 504 REPRESENTATIVE

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the appointed coordinator of Title VI, Title IX, sexual harassment and Section 504 representative.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Tamim, Mahmoud Bahsoun
ABSENT:	Yassine

3. APPROVAL OF ANNUAL APPOINTMENT OF BANK TRANSACTIONS AND SIGNATORIES FOR THE ACADEMY

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the appointed signatories for Bank transactions for the academy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Tamim, Mahmoud Bahsoun
ABSENT:	Yassine

4. APPROVAL OF ANNUAL APPOINTMENT FOR PLACE OF POSTING FOR THE ACADEMY

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the appointed place for posting for the academy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Tamim, Mahmoud Bahsoun
ABSENT:	Yassine

5. APPROVAL OF ANNUAL APPOINTMENT OF CREDIT CARD HOLDERS

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the appointed credit card holders.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Tamim, Mahmoud Bahsoun
ABSENT:	Yassine

6. APPROVAL OF ANNUAL APPOINTMENT OF MEDIA SOURCE AND CONTACT FOR THE ACADEMY

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the appointed media source and contact for the academy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Director
SECONDER:	Ronald Koussan, Secretary & Treasurer
AYES:	Alaouie, Koussan, Tamim, Mahmoud Bahsoun
ABSENT:	Yassine

7. APPROVAL OF ANNUAL APPOINTMENTS OF HOMELESS LIAISON AND FOSTER CARE REPRESENTATIVES FOR THE ACADEMY

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the annual appointed Homeless Liaison and Foster Care representatives for the Academy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Director
SECONDER:	Aliya Mahmoud Bahsoun, Vice President
AYES:	Alaouie, Koussan, Tamim, Mahmoud Bahsoun
ABSENT:	Yassine

8. APPROVAL OF ANNUAL APPOINTMENTS RETAINING LEGAL COUNSEL, AUDITOR, AND INSURANCE FOR THE ACADEMY

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the annual appointments retaining the Auditor and Insurance for the Academy, and tabled the Legal counsel appointment.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Director
SECONDER:	Aliya Mahmoud Bahsoun, Vice President
AYES:	Alaouie, Koussan, Tamim, Mahmoud Bahsoun
ABSENT:	Yassine

9. APPROVAL OF ANNUAL FOIA APPOINTMENT AND OMA REPRESENTATIVE FOR THE ACADEMY

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the annual appointed FOIA and OMA representative for the Academy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Director
SECONDER:	Aliya Mahmoud Bahsoun, Vice President
AYES:	Alaouie, Koussan, Tamim, Mahmoud Bahsoun
ABSENT:	Yassine

10. APPROVAL OF DESIGNATED EMPLOYEES OF HES, MANAGEMENT COMPANY ACCESS TO CRIMINAL HISTORY INTERNET SUBSCRIPTION SERVICES (CHRISS)

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the designated employees of HES, the Management Company, not at the Academy, having a need to access CHRI as a part of the hiring/placement process, may access, view, and process CHRI results on behalf of the Academy to the extent permitted by law.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Director
SECONDER:	Aliya Mahmoud Bahsoun, Vice President
AYES:	Alaouie, Koussan, Tamim, Mahmoud Bahsoun
ABSENT:	Yassine

11. APPROVAL OF DESIGNATED ACADEMY LOCAL AGENCY SECURITY OFFICER (LASO) ACCESS TO CRIMINAL HISTORY INTERNET SUBSCRIPTION SERVICES (CHRISS)

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the designated Academy local agency security officer (LASO).

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Director
SECONDER:	Aliya Mahmoud Bahsoun, Vice President
AYES:	Alaouie, Koussan, Tamim, Mahmoud Bahsoun
ABSENT:	Yassine

12. APPROVAL OF SCHEDULE OF SUPERINTENDENT EVALUATION

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the schedule of Superintendent evaluation.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Rim Tamim, Director
SECONDER: Aliya Mahmoud Bahsoun, Vice President
AYES: Alaouie, Koussan, Tamim, Mahmoud Bahsoun
ABSENT: Yassine

13. APPROVAL OF THE (GSRP) SUB-RECIPIENT CONTRACT 2020-21

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the 2020-2021 GSRP agreement.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Rim Tamim, Director
SECONDER: Aliya Mahmoud Bahsoun, Vice President
AYES: Alaouie, Koussan, Tamim, Mahmoud Bahsoun
ABSENT: Yassine

14. APPROVAL OF VENDORS/EXPENSES

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented expenses and vendors.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Rim Tamim, Director
SECONDER: Aliya Mahmoud Bahsoun, Vice President
AYES: Alaouie, Koussan, Tamim, Mahmoud Bahsoun
ABSENT: Yassine

15. APPROVAL TO AMEND THE 2020-21 COURSE PACKETS

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the 2020-2021 course packet.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Rim Tamim, Director
SECONDER: Aliya Mahmoud Bahsoun, Vice President
AYES: Alaouie, Koussan, Tamim, Mahmoud Bahsoun
ABSENT: Yassine

G. AUTHORIZER'S PRESENTATION/DISCUSSION:

AUTHORIZER'S PRESENTATION/DISCUSSION:

Mr. Rostek stated that all he has to discuss is basically what Mrs. Hamadeh touched base on in the meeting about the due date of August 15 about Schools Preparedness and Response Plan, confirming that the Board agreed on rescheduling the Board Meeting of August till August 12, 2020 and that the plan will be presented and approved to reach the deadline for submittal to the authorizer on time.

H. ADJOURNMENT

Motioned by Ms. Rim Tamim
 Supported by Ms. Aliya Bahsoun

BE IT RESOLVED THAT the meeting be adjourned.

Meeting Adjourned at {7:29 PM}.