



UNIVERSAL LEARNING ACADEMY

Regular Meeting Minutes

Date: Monday, September 14, 2020
Scheduled Time: 6:30 PM
Location: Universal Learning Academy
 28015 Joy Road, Westland, MI 48185 & Virtual Meeting Using phone conferencing- (978) 990-5071 – ACCESS Code: 1137492 Phone conferencing procedures were announced by Superintendent Mrs. Nawal Hamadeh

A. CALL TO ORDER BY MR. HASSAN ALAOUIE

CALL TO ORDER TIME: 6:35 PM

ROLL CALL

Attendee Name	Title	Status
Hassan Alaouie	President	Present
Ronald Koussan	Secretary & Treasurer	Present
Ali Yassine	Director	Present
Rim Tamim	Vice President	Present
Aliya Mahmoud Bahsoun	Director	Present

Also Present:

Mrs. Nawal Hamadeh, Mr. Haidar Nemer, Dr. Ali Bazzi, Mr. John Rostek, Mr. Rami Hamadeh, and Ms. Amal Beydoun

Recognition/Acknowledgment by Board Member Mr. Hassan Alaouie that a quorum is present

B. APPROVAL OF AGENDA

1. APPROVAL OF AGENDA

THE AGENDA IS APPROVED AS WRITTEN.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Vice President
SECONDER:	Ali Yassine, Director
AYES:	Alaouie, Koussan, Yassine, Tamim, Mahmoud Bahsoun

C. ORGANIZATIONAL ITEMS

1. APPROVAL OF MEETINGS MINUTES OF AUGUST 12, 2020

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the meeting minutes of August 12, 2020.

*Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

*Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.

*This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. [Open Meetings Act, Public 267].

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Vice President
SECONDER:	Ali Yassine, Director
AYES:	Alaouie, Koussan, Yassine, Tamim, Mahmoud Bahsoun

2. APPROVAL OF REVENUES AND EXPENDITURES AS OF AUGUST 31, 2020

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Revenues and Expenditures as of August 31, 2020.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Vice President
SECONDER:	Ali Yassine, Director
AYES:	Alaouie, Koussan, Yassine, Tamim, Mahmoud Bahsoun

D. OPEN FORUM/PUBLIC COMMENT

PUBLIC PRESENT:

Mrs. Nawal Hamadeh, Mr. Rami Hamadeh, Mr. Haidar Nemer, Dr. Ali Bazzi, Mr. John Rostek and Ms. Amal Beydoun.

PUBLIC COMMENTS/OPEN FORUM:

None

E. OLD BUSINESS

F. NEW BUSINESS

1. RESOLUTION APPROVING THE EXTENDED COVID-19 LEARNING PLANS (“ECLP”) AND APPROVAL OF CHARTER CONTRACT AMENDMENT

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved Extended Continuity Learning Plan and the contract amendment.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Vice President
SECONDER:	Ali Yassine, Director
AYES:	Alaouie, Koussan, Yassine, Tamim, Mahmoud Bahsoun

2. APPROVAL OF TEACHER AND ADMINISTRATOR EVALUATION AND EMPLOYEE CERTIFICATION WARRANTY

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved Teacher and Administrator Evaluation and Employee Certification Warranty.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Vice President
SECONDER:	Ali Yassine, Director
AYES:	Alaouie, Koussan, Yassine, Tamim, Mahmoud Bahsoun

3. APPROVAL OF VENDORS

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented vendors and expenses.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Vice President
SECONDER:	Ali Yassine, Director
AYES:	Alaouie, Koussan, Yassine, Tamim, Mahmoud Bahsoun

4. PRESENTATION OF STAFF HANDBOOK FOR 2020-2021 SCHOOL YEAR

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved Staff Handbook for the 2020-2021 School Year.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Vice President
SECONDER:	Ali Yassine, Director
AYES:	Alaouie, Koussan, Yassine, Tamim, Mahmoud Bahsoun

5. APPROVAL OF THE PARENT/STUDENT HANDBOOK AND PRE-K HANDBOOK

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the 2020-2021 Parent Student Handbook and the Pre-K Handbook.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, Vice President
SECONDER:	Ali Yassine, Director
AYES:	Alaouie, Koussan, Yassine, Tamim, Mahmoud Bahsoun

G. AUTHORIZER'S PRESENTATION/DISCUSSION:

AUTHORIZER'S PRESENTATION/DISCUSSION:

Mr. Alaouie, the Board President, asked Mr. John if the Board will be continuing meeting virtually. Mr. John confirmed that as of now no changes and that he will keep the Board posted with updates. Mrs. Hamadeh informed the Board that the ECLP must be presented to the Board on a monthly basis and to anticipate to see it on the agenda of every month. She explained that the Academy must report students' attendance and progress after being assessed overtime, and that surveys will continue in an attempt to gather feedback from staff, parents, and students about the Extended Plan and Virtual Learning. She also mentioned that the Academy and HES work closely with the Health Department.

H. ADJOURNMENT

Motioned by	<u>Ms. Rim Tamim</u>
Supported by	<u>Mr. Ali Yassine</u>

BE IT RESOLVED THAT the meeting be adjourned.
Meeting Adjourned at {7:14 PM}.