



# UNIVERSAL LEARNING ACADEMY

## Annual Organizational Meeting Minutes

**Date:** Wednesday, July 7, 2021  
**Scheduled Time:** 6:30 PM  
**Location:** JOIN ZOOM MEETING  
<https://us02web.zoom.us/j/81760567446?pwd=b1k1UjJsQ3FhZ3VFZ2NOUDVDaCtSdz09>  
 Meeting ID: 817 6056 7446 Passcode: Z3DjeA DIAL BY YOUR LOCATION +1 301 715 8592 Meeting ID:  
 817 6056 7446 Passcode: 165810

### OATH AND ACCEPTANCE OF OFFICE – MR. ALAN YASSINE

#### A. CALL TO ORDER

Attendee Name	Title	Status	LOCATION
Hassan Alaouie	President	Absent	ABSENT
Ronald Koussan	Secretary & Treasurer	Absent	ABSENT
Rim Tamim	Vice President	Present	Dearborn Heights, MI, Wayne County
Alan Yassine	Director	Present	Dearborn, MI, Wayne County
Mohamad Haidar	Director	Present	Canton, MI, Wayne County

**Also Present:**

Mrs. Nawal Hamadeh, Mr. Rami Hamadeh, Mr. Haidar Nemer, Dr. Ali Bazzi, Ms. Amy Zacharias (New BMCC Representative)

Recognition/Acknowledgment by Board Member Ms. Rim Tamim that a quorum is present

#### B. APPROVAL OF AGENDA

##### 1. APPROVAL OF AGENDA

THE AGENDA IS APPROVED AS WRITTEN.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Director
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar
<b>ABSENT:</b>	Alaouie, Koussan

#### C. ORGANIZATIONAL ITEMS

##### 1. APPROVAL OF MEETING MINUTES OF JUNE 26, 2021

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Meeting Minutes of June 26, 2021.

\*Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

\*Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.

\*This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. [Open Meetings Act, Public 267].

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Director
<b>SECONDER:</b>	Rim Tamim, Vice President
<b>AYES:</b>	Tamim, Yassine, Haidar
<b>ABSENT:</b>	Alaouie, Koussan

## 2. APPROVAL OF QUARTERLY FINANCIAL STATEMENTS FOR QUARTER ENDING JUNE 30, 2021

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Quarterly Financials Report - Fourth Quarter.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Director
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar
<b>ABSENT:</b>	Alaouie, Koussan

### D. PUBLIC COMMENTS/OPEN FORUM

**PUBLIC PRESENT:**

Mrs. Nawal Hamadeh, Mr. Rami Hamadeh, Mr. Haidar Nemer. Dr. Ali Bazzi, Ms. Amy Zacharias.

**PUBLIC COMMENTS/OPEN FORUM:**

None.

### E. OLD BUSINESS

### F. NEW BUSINESS

## 1. APPROVAL OF MONTHLY EXTENDED COVID-19 LEARNING PLAN ("ECLP") ACTIONS AND PUBLIC COMMENTS

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Extended COVID-19 Plan (ECLP) and Public Comments.

**PUBLIC PRESENT:**

Mrs. Nawal Hamadeh, Mr. Rami Hamadeh, Mr. Haidar Nemer. Dr. Ali Bazzi, Ms. Amy Zacharias.

**PUBLIC COMMENTS/OPEN FORUM:**

None.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Director
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar
<b>ABSENT:</b>	Alaouie, Koussan

## 2. APPROVAL OF ELECTION OF OFFICERS

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and elected the Board Officers as listed below:

<b>Name</b>	<b>Office</b>
Ms. Rim Tamim	President
Mr. Alan Yassine	Vice President
Mr. Alan Yassine	Secretary
Ms. Rim Tamim	Treasurer
Mr. Ronald Koussan	Director
Mr. Hassan Alaouie	Director
Mr. Mohamad Haidar	Director

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Director  
**SECONDER:** Mohamad Haidar, Director  
**AYES:** Tamim, Yassine, Haidar  
**ABSENT:** Alaouie, Koussan

### 3. APPROVAL OF ANNUAL APPOINTMENT FOR PLACE OF POSTING FOR THE ACADEMY

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the place of Posting for the Academy.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Secretary & Treasurer  
**SECONDER:** Mohamad Haidar, Director  
**AYES:** Tamim, Yassine, Haidar  
**ABSENT:** Alaouie, Koussan

### 4. APPROVAL OF ANNUAL APPOINTMENT OF CREDIT CARD HOLDERS

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and appointed the credit card holders.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Secretary & Treasurer  
**SECONDER:** Mohamad Haidar, Director  
**AYES:** Tamim, Yassine, Haidar  
**ABSENT:** Alaouie, Koussan

### 5. APPROVAL OF ANNUAL APPOINTMENT OF BANK TRANSACTIONS AND SIGNATORIES FOR THE ACADEMY

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and appointed the Bank Transactions Signatories.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Secretary & Treasurer  
**SECONDER:** Mohamad Haidar, Director  
**AYES:** Tamim, Yassine, Haidar  
**ABSENT:** Alaouie, Koussan

#### 6. APPROVAL OF SCHEDULE OF SUPERINTENDENT EVALUATION

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved April 2022 to be the schedule of the Superintendent Evaluation.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Secretary & Treasurer  
**SECONDER:** Mohamad Haidar, Director  
**AYES:** Tamim, Yassine, Haidar  
**ABSENT:** Alaouie, Koussan

#### 7. APPROVAL OF ANNUAL APPOINTMENT OF MEDIA SOURCE AND CONTACT FOR THE ACADEMY

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and appointed the Media Source and Contact.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Secretary & Treasurer  
**SECONDER:** Mohamad Haidar, Director  
**AYES:** Tamim, Yassine, Haidar  
**ABSENT:** Alaouie, Koussan

#### 8. APPROVAL OF DESIGNATED EMPLOYEES OF HES, MANAGEMENT COMPANY ACCESS TO CRIMINAL HISTORY INTERNET SUBSCRIPTION SERVICES (CHRISS)

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and appointed the Designated Employees of HES Management Company Access to CHRISS.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Secretary & Treasurer  
**SECONDER:** Mohamad Haidar, Director  
**AYES:** Tamim, Yassine, Haidar  
**ABSENT:** Alaouie, Koussan

#### 9. APPROVAL OF DESIGNATED ACADEMY LOCAL AGENCY SECURITY OFFICER (LASO) ACCESS TO CRIMINAL HISTORY INTERNET SUBSCRIPTION SERVICES (CHRISS)

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and appointed the Designated Academy Local Agency Security (LASO) Access to CHRISS.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Secretary & Treasurer  
**SECONDER:** Mohamad Haidar, Director  
**AYES:** Tamim, Yassine, Haidar  
**ABSENT:** Alaouie, Koussan

**10. APPROVAL OF ANNUAL APPOINTMENT COORDINATOR OF TITLE VI, TITLE IX, SEXUAL HARASSMENT AND SECTION 504 REPRESENTATIVE**

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and appointed the Coordinator of Title VI, Title IX, Sexual Harassment and Section 504 Representatives.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Secretary & Treasurer  
**SECONDER:** Mohamad Haidar, Director  
**AYES:** Tamim, Yassine, Haidar  
**ABSENT:** Alaouie, Koussan

**11. APPROVAL OF ANNUAL FOIA APPOINTMENT AND OMA REPRESENTATIVE FOR THE ACADEMY**

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and appointed the FOIA and OMA for the Academy.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Secretary & Treasurer  
**SECONDER:** Mohamad Haidar, Director  
**AYES:** Tamim, Yassine, Haidar  
**ABSENT:** Alaouie, Koussan

**12. APPROVAL OF ANNUAL APPOINTMENTS OF HOMELESS LIAISON AND FOSTER CARE REPRESENTATIVES FOR THE ACADEMY**

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and appointed the Homeless Liaison and Foster Care Representative.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Secretary & Treasurer  
**SECONDER:** Mohamad Haidar, Director  
**AYES:** Tamim, Yassine, Haidar  
**ABSENT:** Alaouie, Koussan

**13. APPROVAL OF ANNUAL APPOINTMENTS RETAINING LEGAL COUNSEL, AUDITOR, AND INSURANCE FOR THE ACADEMY**

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved retaining the Legal Counsel, the Auditor and Insurance for the Academy for the 2021-2022 School Year.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Secretary & Treasurer  
**SECONDER:** Mohamad Haidar, Director  
**AYES:** Tamim, Yassine, Haidar  
**ABSENT:** Alaouie, Koussan

#### 14. APPROVAL OF THE 2021-22 COURSE PACKETS

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented 2021-2022 Course packets.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Secretary & Treasurer  
**SECONDER:** Mohamad Haidar, Director  
**AYES:** Tamim, Yassine, Haidar  
**ABSENT:** Alaouie, Koussan

#### 15. APPROVAL OF THE ATHLETIC HANDBOOK

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Athletic Handbook.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Secretary & Treasurer  
**SECONDER:** Mohamad Haidar, Director  
**AYES:** Tamim, Yassine, Haidar  
**ABSENT:** Alaouie, Koussan

#### 16. APPROVAL OF VENDORS/EXPENSES

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Vendors and Expenses.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Secretary & Treasurer  
**SECONDER:** Mohamad Haidar, Director  
**AYES:** Tamim, Yassine, Haidar  
**ABSENT:** Alaouie, Koussan

#### 17. REVIEW AND APPROVAL OF THE WCRESA GSRP SUB-RECIPIENT CONTRACT

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the WCRESA GSRP Sub-Recipient Contract for the 2021-2022 School Year.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Secretary & Treasurer
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar
<b>ABSENT:</b>	Alaouie, Koussan

#### G. AUTHORIZER'S PRESENTATION/DISCUSSION

##### AUTHORIZER'S PRESENTATION/DISCUSSION:

ULA: Ms. Amy Zacharias

- Ms. Zacharias introduced herself
- Looks forward to working with ULA's Board and HES

#### H. ADJOURNMENT

Motioned by	<u>Mr. Alan Yassine</u>
Supported by	<u>Mr. Mohamad Haidar</u>

**BE IT RESOLVED THAT** the meeting be adjourned.  
Meeting Adjourned at {7:22 PM}.