



# UNIVERSAL LEARNING ACADEMY

## Regular Meeting Minutes

**Date:** Wednesday, February 16, 2022  
**Scheduled Time:** 6:30 PM  
**Location:** Universal Learning Academy  
 28015 Joy Road, Westland, MI 48185

### A. CALL TO ORDER BY MS. RIM TAMIM

CALL TO ORDER TIME: 6:38 PM

#### ROLL CALL:

Attendee Name	Title	Status
Hassan Alaouie	Director	Absent
Ronald Koussan	Director	Absent
Rim Tamim	President & Treasurer	Present
Alan Yassine	Vice President & Secretary	Present
Mohamad Haidar	Director	Present

#### Also Present:

Mr. Rami Hamadeh, Mr. Haidar Nemer, Dr. Ali Y. Bazzi, and Ms. Amy Zacharias.

Recognition/Acknowledgment by Board Member Ms. Rim Tamim that a quorum is present

### B. APPROVAL OF AGENDA

#### 1. APPROVAL OF AGENDA

THE AGENDA IS APPROVED AS WRITTEN.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar
<b>ABSENT:</b>	Alaouie, Koussan

### C. ORGANIZATIONAL ITEMS

#### 1. APPROVAL OF MEETING MINUTES OF JANUARY 12, 2022

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Meeting Minutes of January 12, 2022.

\*Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

\*Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.

\*This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. [Open Meetings Act, Public 267].

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar
<b>ABSENT:</b>	Alaouie, Koussan

## 2. APPROVAL OF REVENUES AND EXPENDITURES AS OF JANUARY 31, 2022

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Revenues and Expenditures.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar
<b>ABSENT:</b>	Alaouie, Koussan

## D. PUBLIC COMMENT

### PUBLIC PRESENT:

Mr. Rami Hamadeh, Mr. Haidar Nemer, Dr. Ali Y. Bazzi, and Ms. Amy Zacharias.

### PUBLIC COMMENTS/OPEN FORUM:

None.

## E. OLD BUSINESS

## F. NEW BUSINESS

### 1. APPROVAL OF BOARD MEMBER NOMINATIONS

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented applicant as a Board of Directors pending upon final approval of the Authorizer.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar
<b>ABSENT:</b>	Alaouie, Koussan

### 2. APPROVAL OF MHSAA 2022-23 Membership

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the 2022-2023 MHSAA Membership.

### 3. APPROVAL OF THE 2022-23 TENTATIVE SCHOOL CALENDAR

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the 2022-2023 Tentative School Calendar.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar
<b>ABSENT:</b>	Alaouie, Koussan

#### 4. APPROVAL OF THE WELLNESS POLICY, SAFETY HANDBOOK, AND PRE-K HANDBOOK

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented 2022-2023 School Wellness Policy, Safety and Pre-K Handbooks.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar
<b>ABSENT:</b>	Alaouie, Koussan

#### 5. APPROVAL OF FINANCIAL AUDITOR ENGAGEMENT LETTER

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Audit Engagement Letter.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar
<b>ABSENT:</b>	Alaouie, Koussan

#### 6. APPROVAL OF RFP AND REVIEW BID COMMITTEE FOR TECHNOLOGY SERVICES

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented RFP and review bid committee for the technology services.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar
<b>ABSENT:</b>	Alaouie, Koussan

#### 7. APPROVAL OF RFP AND REVIEW BID COMMITTEE FOR CUSTODIAL SERVICES

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented RFP and review bid committee for the custodial services.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar
<b>ABSENT:</b>	Alaouie, Koussan

## 8. APPROVAL OF VENDORS

**RESOLVED THAT,** the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented vendor(s)/expense(s)/proposal(s).

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar
<b>ABSENT:</b>	Alaouie, Koussan

## G. AUTHORIZER'S PRESENTATION/DISCUSSION

### AUTHORIZER'S PRESENTATION/DISCUSSION:

Distribute Board Appreciation month gifts. Thank you for all that you do. Be safe going home.

## H. ADJOURNMENT

Motioned by  
Supported by

Mr. Alan Yassine  
Mr. Mohamad Haidar

**BE IT RESOLVED THAT** the meeting be adjourned.  
Meeting Adjourned at {7:03 PM}.