



UNIVERSAL LEARNING ACADEMY

Annual Organizational Meeting Minutes

Date: Wednesday, July 6, 2022
Scheduled Time: 6:30 PM
Location: Central Office
 6919 Waverly Street, Dearborn Heights, MI 48127

A. CALL TO ORDER BY MS. RIM TAMIM

CALL TO ORDER TIME: 6:38 pm

ROLL CALL

Attendee Name	Title	Status
Hassan Alaouie	Director	Present
Ronald Koussan	Director	Absent
Rim Tamim	President & Treasurer	Present
Alan Yassine	Vice President & Secretary	Present
Mohamad Haidar	Director	Absent

Also Present:

Mr. Haidar Nemer, Dr. Ali Bazzi, and Ms. Amy Zacharias.

Recognition/Acknowledgment by Board Member Ms. Rim Tamim that a quorum is present

B. APPROVAL OF AGENDA

1. APPROVAL OF AGENDA

THE AGENDA IS APPROVED AS WRITTEN.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Vice President & Secretary
SECONDER:	Hassan Alaouie, Director
AYES:	Alaouie, Tamim, Yassine
ABSENT:	Koussan, Haidar

C. ORGANIZATIONAL ITEMS

1. APPROVAL OF MEETINGS MINUTES OF JUNE 29, 2022

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed, and approved the Meeting Minutes of June 29, 2022.

*Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

*Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.

*This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. [Open Meetings Act, Public 267].

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Rim Tamim, President & Treasurer
SECONDER:	Alan Yassine, Vice President & Secretary
AYES:	Alaouie, Tamim, Yassine
ABSENT:	Koussan, Haidar

2. APPROVAL OF QUARTERLY FINANCIAL STATEMENTS FOR QUARTER ENDING JUNE 30, 2022

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed, and approved the Quarterly Financial Report - Fourth Quarter.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hassan Alaouie, Director
SECONDER:	Alan Yassine, Vice President & Secretary
AYES:	Alaouie, Tamim, Yassine
ABSENT:	Koussan, Haidar

D. PUBLIC COMMENT

PUBLIC PRESENT:

Mr. Haidar Nemer, Dr. Ali Bazzi, and Ms. Amy Zacharias.

PUBLIC COMMENTS/OPEN FORUM:

None.

E. OLD BUSINESS

F. NEW BUSINESS

1. APPROVAL OF ELECTION OF OFFICERS

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed, and approved the election of officers as follow:

President: Ms. Rim Tamim
 Vice President: Mr. Alan Yassine
 Secretary: Mr. Alan Yassine
 Treasurer: Mr. Hassan Alaouie
 Director: Mr. Mohamad Haidar

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Vice President & Secretary
SECONDER:	Hassan Alaouie, Director
AYES:	Alaouie, Tamim, Yassine
ABSENT:	Koussan, Haidar

2. APPROVAL OF DESIGNATED ACADEMY LOCAL AGENCY SECURITY OFFICER (LASO) ACCESS TO CRIMINAL HISTORY INTERNET SUBSCRIPTION SERVICES (CHRISS)

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed, and approved the Academy LASO-CHRISS

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Vice President & Secretary
SECONDER:	Hassan Alaouie, Director
AYES:	Alaouie, Tamim, Yassine
ABSENT:	Koussan, Haidar

3. APPROVAL OF ANNUAL FOIA APPOINTMENT AND OMA REPRESENTATIVE FOR THE ACADEMY

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed, and approved the Annual FOIA and OMA Representative for the Academy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Vice President & Secretary
SECONDER:	Hassan Alaouie, Director
AYES:	Alaouie, Tamim, Yassine
ABSENT:	Koussan, Haidar

4. APPROVAL OF ANNUAL APPOINTMENTS RETAINING LEGAL COUNSEL, AUDITOR, AND INSURANCE FOR THE ACADEMY

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed, and approved the annual appointments pertaining to retaining Legal Counsel, Auditor and Insurance for the Academy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Vice President & Secretary
SECONDER:	Hassan Alaouie, Director
AYES:	Alaouie, Tamim, Yassine
ABSENT:	Koussan, Haidar

5. APPROVAL OF ANNUAL APPOINTMENTS OF HOMELESS LIAISON AND FOSTER CARE REPRESENTATIVES FOR THE ACADEMY

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed, and approved the appointments for Homeless Liaison and Foster Care Representative.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Vice President & Secretary
SECONDER:	Hassan Alaouie, Director
AYES:	Alaouie, Tamim, Yassine
ABSENT:	Koussan, Haidar

6. APPROVAL OF ANNUAL APPOINTMENT COORDINATOR OF TITLE VI, TITLE IX, SEXUAL HARASSMENT AND SECTION 504 REPRESENTATIVE

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed, and approved the annual appointments for Coordinator of Title VI, Title IX, Sexual Harassment, and Section 504 Rep.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Vice President & Secretary
SECONDER:	Hassan Alaouie, Director
AYES:	Alaouie, Tamim, Yassine
ABSENT:	Koussan, Haidar

7. APPROVAL OF ANNUAL APPOINTMENT OF MEDIA SOURCE AND CONTACT FOR THE ACADEMY

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed, and approved the annual appointment of Media Source & Contact.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Vice President & Secretary
SECONDER:	Hassan Alaouie, Director
AYES:	Alaouie, Tamim, Yassine
ABSENT:	Koussan, Haidar

8. APPROVAL OF ANNUAL APPOINTMENT FOR PLACE OF POSTING FOR THE ACADEMY

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed, and approved the annual appointment for Place of Posting for the Academy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Vice President & Secretary
SECONDER:	Hassan Alaouie, Director
AYES:	Alaouie, Tamim, Yassine
ABSENT:	Koussan, Haidar

9. APPROVAL OF SCHEDULE OF SUPERINTENDENT EVALUATION

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed, and approved the schedule of Superintendent Evaluation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Vice President & Secretary
SECONDER:	Hassan Alaouie, Director
AYES:	Alaouie, Tamim, Yassine
ABSENT:	Koussan, Haidar

10. APPROVAL OF ANNUAL APPOINTMENT OF CREDIT CARD HOLDERS

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed, and approved the annual appointment of Credit Card Holders.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Vice President & Secretary
SECONDER:	Hassan Alaouie, Director
AYES:	Alaouie, Tamim, Yassine
ABSENT:	Koussan, Haidar

11. APPROVAL OF ANNUAL APPOINTMENT OF BANK TRANSACTIONS AND SIGNATORIES FOR THE ACADEMY

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed, and approved the appointment of Bank Transactions signatories.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Vice President & Secretary
SECONDER:	Hassan Alaouie, Director
AYES:	Alaouie, Tamim, Yassine
ABSENT:	Koussan, Haidar

12. APPROVAL OF DESIGNATED EMPLOYEES OF HES, MANAGEMENT COMPANY ACCESS TO CRIMINAL HISTORY INTERNET SUBSCRIPTION SERVICES (CHRISS)

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed, and approved the designated employee of HES access to CHRISS.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Vice President & Secretary
SECONDER:	Hassan Alaouie, Director
AYES:	Alaouie, Tamim, Yassine
ABSENT:	Koussan, Haidar

13. APPROVAL OF VENDORS

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed, and approved the presented vendors.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Vice President & Secretary
SECONDER:	Hassan Alaouie, Director
AYES:	Alaouie, Tamim, Yassine
ABSENT:	Koussan, Haidar

G. AUTHORIZER'S PRESENTATION/DISCUSSION

AUTHORIZER'S PRESENTATION/DISCUSSION:
Nothing for tonight.

H. ADJOURNMENT

Motioned by	<u>Mr. Alan Yassine</u>
Supported by	<u>Mr. Hassan Alaouie</u>

**BE IT RESOLVED THAT the meeting be adjourned.
Meeting Adjourned at {6:59 PM}.**