



# UNIVERSAL LEARNING ACADEMY

## Public Hearing & Special Meeting Minutes

**Date:** Wednesday, September 21, 2022  
**Scheduled Time:** 6:30 PM  
**Location:** Universal Learning Academy  
 28015 Joy Road, Westland, MI 48185

### A. CALL TO ORDER BY MS. RIM TAMIM

CALL TO ORDER TIME: 6:39 PM

#### ROLL CALL

Attendee Name	Title	Status
Hassan Alaouie	Director	Present
Rim Tamim	President & Treasurer	Present
Alan Yassine	Vice President & Secretary	Present
Mohamad Haidar	Director	Absent

#### Also Present:

Mr. Rami Hamadeh, Mr. Haidar Nemer, Dr. Ali Y. Bazzi, and Ms. Amy Zacharias.

Recognition/Acknowledgment by Board Member Ms. Rim Tamim that a quorum is present

### B. APPROVAL OF AGENDA

#### 1. APPROVAL OF AGENDA

THE AGENDA IS APPROVED AS WRITTEN.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Hassan Alaouie, Director
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar

### C. ORGANIZATIONAL ITEMS

#### 1. APPROVAL OF MEETING MINUTES OF JULY 06, 2022

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Meeting Minutes of July 06, 2022.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Hassan Alaouie, Director
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar

#### 2. APPROVAL OF REVENUES AND EXPENDITURES AS OF AUGUST 31, 2022

\*Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

\*Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.

\*This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. [Open Meetings Act, Public 267].

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Revenues and Expenditures.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Hassan Alaouie, Director
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar

### 3. PRESENTATION OF PUBLIC HEARING - INTERNET USE POLICIES

#### 1. PRESENTATION OF PUBLIC HEARING - INTERNET USE POLICY

The following preamble to adjourn regular Meeting was offered by Member Mr. Alan Yassine and supported by Member Mr. Hassan Alaouie.

#### **PUBLIC HEARING TO DISCUSS THE INTERNET USE POLICY:**

**PUBLIC PRESENT:** Mr. Haidar Nemer, Mr. Rami Hamadeh, Dr. Ali Y. Bazzi and Ms. Amy Zacharias.

**PUBLIC COMMENTS:** None

The following preamble to resume regular Meeting was offered by Member Mr. Alan Yassine and supported by Member Mr. Hassan Alaouie.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Hassan Alaouie, Director
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar

### D. PUBLIC COMMENTS/OPEN FORUM

#### **PUBLIC PRESENT:**

Mr. Haidar Nemer, Mr. Rami Hamadeh, Dr. Ali Y. Bazzi and Ms. Amy Zacharias.

#### **PUBLIC COMMENTS/OPEN FORUM:**

None.

### E. OLD BUSINESS

#### 1. APPROVAL OF AMENDED APPOINTMENT OF CREDIT CARD HOLDERS

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented amended appointment of credit card holders.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Hassan Alaouie, Director
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar

#### 2. APPROVAL OF AMENDED ANNUAL APPOINTMENT OF MEDIA SOURCE AND CONTACT FOR THE ACADEMY

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented amended annual appointment of Media Source & Contact for the Academy.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Hassan Alaouie, Director
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar

### 3. APPROVAL TO AMEND BOARD MEETING SCHEDULED CALENDAR

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented amended Board of Directors Meeting schedule.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Hassan Alaouie, Director
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar

### 4. APPROVAL OF THE REVISED ELECTRONIC DEVICE POLICY RELATED TO STATEWIDE TESTING

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented revised electronic device policy related to statewide testing.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Hassan Alaouie, Director
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar

## F. NEW BUSINESS

### 1. BOARD RESOLUTION RECOGNIZING THE BOARD DIRECTOR FOR HIS PAST SERVICES

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has tabled the resolution recognizing the Board Director for his past services.

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Hassan Alaouie, Director
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar

### 2. APPROVAL OF TEACHER AND ADMINISTRATOR EVALUATION AND EMPLOYEE CERTIFICATION WARRANTY

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented teacher evaluation and employee certification warranty.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Hassan Alaouie, Director
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar

### 3. APPROVAL OF BOARD MEMBER NOMINATIONS

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy tabled the Board Member nomination resolution.

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Hassan Alaouie, Director
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar

### 4. REVIEW AND APPROVAL OF THE WCRESA AND GSRP SUB-RECIPIENT CONTRACT

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented WRESA GSRP 2022-2023 Agreement.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Hassan Alaouie, Director
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar

### 5. APPROVAL OF TITLE GRANT PROCEDURES

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented 2022-2023 Grant Procedures Manual.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Hassan Alaouie, Director
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar

### 6. APPROVAL OF ACCOUNTING MANUAL

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented 2022-2023 Accounting Manual.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Hassan Alaouie, Director
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar

#### 7. PRESENTATION OF STAFF HANDBOOK FOR 2022-2023 SCHOOL YEAR

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented 2022-2023 Staff Handbook (OPM).

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Hassan Alaouie, Director
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar

#### 8. APPROVAL OF RFP AND REVIEW BID COMMITTEE FOR HVAC SERVICES AND SELECTION OF VENDOR

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented HVAC RFP, review bid committee and selection of vendor.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Hassan Alaouie, Director
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar

#### 9. REVIEW AND APPROVAL OF RFP BIDDING, BID COMMITTEE AND SELECTION OF VENDORS FOR LAW CARE AND SNOW REMOVAL SERVICES

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented snow removal and lawn care RFP, review bid committee and selection of vendor.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Hassan Alaouie, Director
<b>AYES:</b>	Alaouie, Tamim, Yassine
<b>ABSENT:</b>	Haidar

#### 10. APPOINTMENT OF THE SCHOOL OFFICIAL EMERGENCY CONTACT WITH THE MICHIGAN STATE POLICE

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the appointment of the school emergency contact with the MSP.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Vice President & Secretary  
**SECONDER:** Hassan Alaouie, Director  
**AYES:** Alaouie, Tamim, Yassine  
**ABSENT:** Haidar

#### 11. APPROVAL OF SCHOOL SAFETY COMMISSION LIAISON

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the appointed school safety commission liaison.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Vice President & Secretary  
**SECONDER:** Hassan Alaouie, Director  
**AYES:** Alaouie, Tamim, Yassine  
**ABSENT:** Haidar

#### 12. APPROVAL OF INTERNET USE POLICY

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented internet use policy.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Vice President & Secretary  
**SECONDER:** Hassan Alaouie, Director  
**AYES:** Alaouie, Tamim, Yassine  
**ABSENT:** Haidar

#### 13. APPROVAL OF VENDORS AND EXPENSES

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented vendors and expenses.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alan Yassine, Vice President & Secretary  
**SECONDER:** Hassan Alaouie, Director  
**AYES:** Alaouie, Tamim, Yassine  
**ABSENT:** Haidar

### G. AUTHORIZER'S PRESENTATION/DISCUSSION

#### AUTHORIZER'S PRESENTATION/DISCUSSION:

- Upcoming Conferences for Bay Mills. Registration is open for those who want to attend.

### H. ADJOURNMENT

Motioned By Mr. Alan Yassine  
 Supported By Mr. Hassan Alaouie

**BE IT RESOLVED THAT** the meeting be adjourned.

Meeting Adjourned at {7:11 PM}.