



# UNIVERSAL LEARNING ACADEMY

## Public Hearing & Regular Meeting Minutes

**Date:** Wednesday, May 24, 2023  
**Scheduled Time:** 6:30 PM  
**Location:** Universal Learning Academy  
 28015 Joy Road, Westland, MI 48185

### A. CALL TO ORDER

Call to Order by: Hassan Alaouie  
 Call to Order Time: 6:30 PM

Attendee Name	Title	Status	Arrived
Rim Tamim	President	Absent	
Alan Yassine	Vice President & Secretary	Absent	
Hassan Alaouie	Treasurer	Present	
Mohamad Haidar	Director	Present	
Marwa Moubadder	Director	Present	

#### ALSO PRESENT:

Rami Hamadeh, Haidar Nemer.

Recognition/Acknowledgment by Board Member Hassan Alaouie that a quorum is present

### B. APPROVAL OF AGENDA

THE AGENDA IS APPROVED AS WRITTEN.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mohamad Haidar, Director
<b>SECONDER:</b>	Marwa Moubadder, Director
<b>AYES:</b>	Alaouie, Haidar, Moubadder
<b>ABSENT:</b>	Tamim, Yassine

### C. ORGANIZATIONAL ITEMS

#### 1. PRESENTATION OF PUBLIC HEARING

The following preamble to adjourn the Regular Meeting was offered by member Mohamad Haidar and supported by member Marwa Moubadder.

#### PUBLIC HEARING TO DISCUSS THE PROPOSED BUDGET FOR 2023-2024 SCHOOL YEAR:

**PUBLIC PRESENT:** Rami Hamadeh, Haidar Nemer

**PUBLIC COMMENTS:** None

The following preamble to resume the Regular Meeting was offered member Mohamad Haidar and supported by member Marwa Moubadder.

\*Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

\*Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.

\*This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. [Open Meetings Act, Public 267].

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mohamad Haidar, Director
<b>SECONDER:</b>	Marwa Moubadder, Director
<b>AYES:</b>	Alaouie, Haidar, Moubadder
<b>ABSENT:</b>	Tamim, Yassine

## 2. APPROVAL OF MEETING MINUTES OF APRIL 26, 2023

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the meeting minutes of April 26, 2023.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mohamad Haidar, Director
<b>SECONDER:</b>	Marwa Moubadder, Director
<b>AYES:</b>	Alaouie, Haidar, Moubadder
<b>ABSENT:</b>	Tamim, Yassine

## 3. APPROVAL OF REVENUES AND EXPENDITURES AS OF APRIL 30, 2023

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented revenues and expenditures of April 30, 2023.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mohamad Haidar, Director
<b>SECONDER:</b>	Marwa Moubadder, Director
<b>AYES:</b>	Alaouie, Haidar, Moubadder
<b>ABSENT:</b>	Tamim, Yassine

## 4. APPROVAL OF THE PROJECTED BUDGET FOR 2023-2024 SCHOOL YEAR

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented 2023-2024 school year Proposed Budget.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mohamad Haidar, Director
<b>SECONDER:</b>	Marwa Moubadder, Director
<b>AYES:</b>	Alaouie, Haidar, Moubadder
<b>ABSENT:</b>	Tamim, Yassine

### D. PUBLIC COMMENTS/OPEN FORUM

**PUBLIC PRESENT:**

Rami Hamadeh, Haidar Nemer

**PUBLIC COMMENTS/OPEN FORUM:**

None.

## E. OLD BUSINESS

### 1. APPROVAL OF VENDOR RFP FOR COMMERCIAL KITCHEN GENERATOR

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed, approved and believes it is in the best interest of the Academy at this time to select and finalize the contract with the following vendor for a commercial kitchen generator tabled until next meeting.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mohamad Haidar, Director
<b>SECONDER:</b>	Marwa Moubadder, Director
<b>AYES:</b>	Alaouie, Haidar, Moubadder
<b>ABSENT:</b>	Tamim, Yassine

## F. NEW BUSINESS

### 1. ADOPTION OF 2023-2024 SCHEDULE OF BOARD OF DIRECTORS MEETINGS

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented 2023-2024 schedule of Board of Directors meetings.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mohamad Haidar, Director
<b>SECONDER:</b>	Marwa Moubadder, Director
<b>AYES:</b>	Alaouie, Haidar, Moubadder
<b>ABSENT:</b>	Tamim, Yassine

### 2. REVIEW AND APPROVAL OF BID COMMITTEE FOR RFP BIDDING AND SELECTION OF VENDOR(S) FOR MEAT POULTRY AND BAKERY PRODUCTS

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed, approved and believes it is in the best interest of the Academy at this time to select and finalize the contract with the following vendor(s) for **meat poultry** Al-Saad Meat Market Inc and **bakery products** AlHadi Bakery & Meat, Inc.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mohamad Haidar, Director
<b>SECONDER:</b>	Marwa Moubadder, Director
<b>AYES:</b>	Alaouie, Haidar, Moubadder
<b>ABSENT:</b>	Tamim, Yassine

### 3. APPROVAL OF VENDORS

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed, and approved the presented vendors:

VENDOR	SERVICES	Contract Length
Stepping Stone	Stepping Stone Renewal Agreement	1-Year Contract
Allied Eagle	SC750 26D Ecoflex Autosc Rubber	1-Time Cost
GPS Solutions	Consulting and Services Agreement	June 15 – July 30, 2023

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Mohamad Haidar, Director
<b>SECONDER:</b>	Marwa Moubadder, Director
<b>AYES:</b>	Alaouie, Haidar, Moubadder
<b>ABSENT:</b>	Tamim, Yassine

#### G. AUTHORIZER'S PRESENTATION/DISCUSSION

##### AUTHORIZER'S PRESENTATION/DISCUSSION:

None.

#### H. ADJOURNMENT

Motioned By: Mohamad Haidar  
Supported By: Marwa Moubadder

**BE IT RESOLVED THAT the meeting be adjourned.**  
**Meeting Adjourned at {6:50 PM}.**