



UNIVERSAL LEARNING ACADEMY

Regular Meeting Minutes

Date: Wednesday, August 23, 2023
Scheduled Time: 6:30 PM
Location: Universal Learning Academy
 28015 Joy Road, Westland, MI 48185

- OATH AND ACCEPTANCE OF PUBLIC OFFICE – MOHAMAD HAIDER
- OATH AND ACCEPTANCE OF PUBLIC OFFICE – ALAN YASSINE

A. CALL TO ORDER

Call to Order by: Marwa Moubadder
 Call to Order Time: 6:43 PM

Attendee Name	Title	Status
Rim Tamim	President	Absent
Marwa Moubadder	Vice President	Present
Hassan Alaouie	Treasurer & Secretary	Absent
Mohamad Haidar	Director	Present
Alan Yassine	Director	Present

ALSO PRESENT:

Amy Zacharias, Rami Hamadeh, Haidar Nemer, Dr. Ali Bazzi.

Recognition/Acknowledgment by Board Member Ms. Marwa Moubadder that a quorum is present

B. APPROVAL OF AGENDA

THE AGENDA IS APPROVED AS WRITTEN.

C. ORGANIZATIONAL ITEMS

1. APPROVAL OF MEETING MINUTES OF JULY 26, 2023

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Annual Organizational meeting minutes of July 26, 2023.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Moubadder, Yassine, Haidar
ABSENT:	Alaouie, Tamim

* Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.
 * Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.
 *This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. *[Open Meetings Act, Public 267]*.

2. APPROVAL OF REVENUES AND EXPENDITURES AS OF JULY 31, 2023

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented revenues and expenditures of July 31, 2023.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Moubadder, Yassine, Haidar
ABSENT:	Alaouie, Tamim

D. PUBLIC COMMENT

PUBLIC PRESENT:

Amy Zacharias, Rami Hamadeh, Haidar Nemer, Dr. Ali Bazzi.

PUBLIC COMMENTS:

None.

E. OLD BUSINESS

F. NEW BUSINESS

1. APPOINTMENT OF THE SCHOOL OFFICIAL EMERGENCY CONTACT WITH THE MICHIGAN STATE POLICE

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved Dr. Ali Bazzi as the School Official Emergency Contact with the Michigan State Police.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Moubadder, Yassine, Haidar
ABSENT:	Alaouie, Tamim

2. APPROVAL OF SCHOOL SAFETY COMMISSION LIAISON

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved Dr. Ali Bazzi as the School Safety Commission Liaison.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Moubadder, Yassine, Haidar
ABSENT:	Alaouie, Tamim

3. PRESENTATION AND APPROVAL OF STAFF HANDBOOK FOR 2023-2024 SCHOOL YEAR

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the updated Staff Handbook for the 2023-2024 school year.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Moubadder, Yassine, Haidar
ABSENT:	Alaouie, Tamim

4. APPROVAL OF THE ACCOUNTING MANUAL

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Accounting Manual.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Moubadder, Yassine, Haidar
ABSENT:	Alaouie, Tamim

5. APPROVAL OF THE AMENDED TITLE GRANT PROCEDURES MANUAL

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented amended Title Grant Procedures Manual.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Moubadder, Yassine, Haidar
ABSENT:	Alaouie, Tamim

6. APPROVAL OF THE WELLNESS POLICY

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Wellness Policy.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Moubadder, Yassine, Haidar
ABSENT:	Alaouie, Tamim

7. APPROVAL OF VENDORS

RESOLVED THAT, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented vendors:

VENDOR	SERVICES
HES-Sage Staffing LLC	Consultant

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alan Yassine, Director
SECONDER:	Mohamad Haidar, Director
AYES:	Moubadder, Yassine, Haidar
ABSENT:	Alaouie, Tamim

G. AUTHORIZER'S PRESENTATION/DISCUSSION

October 16/17 Annual Leadership Conference in Brimley, MI

H. ADJOURNMENT

Motioned By: Alan Yassine
Supported By: Mohamad Haidar

BE IT RESOLVED THAT the meeting be adjourned.

Meeting Adjourned at {6:52 PM}.