



# UNIVERSAL LEARNING ACADEMY

## Regular Meeting Minutes

**Date:** Wednesday, February 15, 2023  
**Scheduled Time:** 6:30 PM  
**Location:** Universal Learning Academy  
 28015 Joy Road, Westland, MI 48185

### A. CALL TO ORDER BY RIM TAMIM

CALL TO ORDER TIME: 6:42 PM

#### ROLL CALL

Attendee Name	Title	Status
Hassan Alaouie	Director	Absent
Rim Tamim	President & Treasurer	Present
Alan Yassine	Vice President & Secretary	Present
Mohamad Haidar	Director	Present
Marwa Moubadder	Director	Present

#### Also Present:

Mr. Haidar Nemer, Dr. Ali Y. Bazzi, Ms. Amy Zacharias, and Mr. Rami Hamadeh.

Recognition/Acknowledgment by Board Member Ms. Rim Tamim that a quorum is present

### B. APPROVAL OF AGENDA

#### 1. APPROVAL OF AGENDA

THE AGENDA IS REVISED AND APPROVED AS FOLLOWS:

Addition of item E1: Approval of Amended Designated Employees of its Management Company Access to Criminal History Internet Subscription Services (CHRISS).

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar, Moubadder
<b>ABSENT:</b>	Alaouie

### C. ORGANIZATIONAL ITEMS

#### 1. APPROVAL OF MEETING MINUTES OF DECEMBER 21, 2022

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Meeting Minutes of December 21, 2022.

\*Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

\*Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.

\*This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. [Open Meetings Act, Public 267].

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar, Moubadder
<b>ABSENT:</b>	Alaouie

## 2. APPROVAL OF QUARTERLY FINANCIAL STATEMENTS FOR QUARTER ENDING DECEMBER 31, 2022

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Quarterly Financial Statements Second Quarter.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar, Moubadder
<b>ABSENT:</b>	Alaouie

## 3. APPROVAL OF REVENUES AND EXPENDITURES AS OF JANUARY 31, 2023

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Revenues and Expenditures as of January 31, 2023.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar, Moubadder
<b>ABSENT:</b>	Alaouie

### D. PUBLIC COMMENTS/OPEN FORUM

**PUBLIC PRESENT:**

Mr. Haidar Nemer, Dr. Ali Y. Bazzi, Ms. Amy Zacharias, and Mr. Rami Hamadeh.

**PUBLIC COMMENTS/OPEN FORUM:**

None

### E. OLD BUSINESS

#### 1. APPROVAL OF AMENDED DESIGNATED EMPLOYEES OF HES, MANAGEMENT COMPANY ACCESS TO CRIMINAL HISTORY INTERNET SUBSCRIPTION SERVICES (CHRISS)

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the amended Designated Employees of HES Access to CHRISS.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar, Moubadder
<b>ABSENT:</b>	Alaouie

## F. NEW BUSINESS

### 1. APPROVAL OF BOARD MEMBER NOMINATIONS

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Board reappointment applications and resumes contingent upon final BMCC approval.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Marwa Moubadder, Director
<b>AYES:</b>	Tamim, Yassine, Haidar, Moubadder
<b>ABSENT:</b>	Alaouie

### 2. APPROVAL OF THE 2022-2023 ANNUAL EDUCATION REPORT (AER)

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented 2022-2023 Annual Education Report.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar, Moubadder
<b>ABSENT:</b>	Alaouie

### 3. PRESENTATION AND APPROVAL OF THE PRE-K HANDBOOK, SAFETY HANDBOOK, AND ATHLETIC HANDBOOK

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented 2023-2024 Pre-K, Safety and Athletic Handbooks.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar, Moubadder
<b>ABSENT:</b>	Alaouie

### 4. APPROVAL OF THE PARENT/STUDENT HANDBOOK

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented 2023-2024 Parent Student Handbook.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar, Moubadder
<b>ABSENT:</b>	Alaouie

## 5. PRESENTATION AND APPROVAL OF COURSE PACKETS

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented 2023-2024 Course Packets.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar, Moubadder
<b>ABSENT:</b>	Alaouie

## 6. APPROVAL OF MHSAA 2023-24 MEMBERSHIP

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the 2023-2024 MHSAA Membership.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar, Moubadder
<b>ABSENT:</b>	Alaouie

## 7. APPROVAL OF FINANCIAL AUDITOR ENGAGEMENT LETTER

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Financial Auditor Engagement Letter and Fees.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar, Moubadder
<b>ABSENT:</b>	Alaouie

## 8. PRESENTATION OF PUBLIC ACT 48 PLAN MID-YEAR GOAL REPORTING

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presentation of the Public Act 48 Plan Mid-Year Goal reporting.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar, Moubadder
<b>ABSENT:</b>	Alaouie

#### 9. APPROVAL OF DATA HUB CONSORTIUM AND AGREEMENT

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Data Hub Consortium and agreement.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President & Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar, Moubadder
<b>ABSENT:</b>	Alaouie

#### G. AUTHORIZER'S PRESENTATION/DISCUSSION

**AUTHORIZER'S PRESENTATION/DISCUSSION:**  
None.

#### H. ADJOURNMENT

Motioned By	<u>Mr. Alan Yassine</u>
Supported By	<u>Mr. Mohamad Haidar</u>

**BE IT RESOLVED THAT** the meeting be adjourned.  
Meeting Adjourned at {7:06 PM}.