



# UNIVERSAL LEARNING ACADEMY

## Regular Meeting Minutes

**Date:** Wednesday, April 26, 2023  
**Scheduled Time:** 6:30 PM  
**Location:** Universal Learning Academy  
 28015 Joy Road, Westland, MI 48185

### A. CALL TO ORDER

Call to Order by: Rim Tamim  
 Call to Order Time: 6:32 PM

Attendee Name	Title	Status	Arrived
Rim Tamim	President	Present	
Alan Yassine	Vice President and Secretary	Present	
Hassan Alaouie	Treasurer	Absent	
Mohamad Haidar	Director	Present	
Marwa Moubadder	Director	Absent	

### ALSO PRESENT:

Mr. Haidar Nemer, Dr. Ali Y. Bazzi, and Ms. Amy Zacharias.

Recognition/Acknowledgment by Board Member Ms. Rim Tamim that a quorum is present

### B. APPROVAL OF AGENDA

THE AGENDA IS APPROVED AS WRITTEN.

### C. ORGANIZATIONAL ITEMS

#### 1. APPROVAL OF MEETING MINUTES OF FEBRUARY 15, 2023

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the Meeting Minutes of February 15, 2023.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President and Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar
<b>ABSENT:</b>	Alaouie, Moubadder

\*Individuals wishing to address the board of directors under Item D above are requested to sign in with the board secretary prior to the start of the meeting. Individual comments are limited to no more than two (2) minutes each and total time allowances not exceed 30 minutes. The board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

\*Complaints or concerns requiring a Public Hearing shall first be addressed in writing and delivered to the board president at least five (5) days prior to the board meeting or such complaints or concerns shall not be heard by the board.

\*This meeting is a meeting of the board of directors in public for the purpose of conducting the academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated on the agenda. [Open Meetings Act, Public 267].

## 2. APPROVAL OF REVENUES AND EXPENDITURES

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented revenues and expenditures of February 28, 2023 and Quarterly Financial Statements for the third quarter ending as of March 31, 2023.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President and Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar
<b>ABSENT:</b>	Alaouie, Moubadder

### D. PUBLIC COMMENT

**PUBLIC PRESENT:**

Mr. Haidar Nemer, Dr. Ali Bazzi, Ms. Amy Zacharias

**PUBLIC COMMENTS:**

None.

### E. OLD BUSINESS

### F. NEW BUSINESS

#### 1. DISCUSSION AND APPROVAL OF ANNUAL SUPERINTENDENT'S EVALUATION

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented 2022-2023 Annual Superintendent's Evaluation.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President and Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar
<b>ABSENT:</b>	Alaouie, Moubadder

#### 2. APPROVAL OF BOARD CORRESPONDING AGENT

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented Board Corresponding Agent:

Name of Board Corresponding Agent: Zahraa Ayache  
 Street Address: P.O. Box 1440  
 City: Dearborn State MI Postal Code 48121  
 Telephone Number: 313-565-0507 Facsimile Number: 313-565-0705  
 Electronic Mail Address (e-mail): [zayache@starpsa.org](mailto:zayache@starpsa.org)

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alan Yassine, Vice President and Secretary
<b>SECONDER:</b>	Mohamad Haidar, Director
<b>AYES:</b>	Tamim, Yassine, Haidar
<b>ABSENT:</b>	Alaouie, Moubadder

**3. APPROVAL OF 2023-2024 TENTATIVE SCHOOL CALENDAR**

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the amended 2022-2023 Tentative School Calendar.

**RESULT:**           **ADOPTED [UNANIMOUS]**  
**MOVER:**           Alan Yassine, Vice President and Secretary  
**SECONDER:**       Mohamad Haidar, Director  
**AYES:**             Tamim, Yassine, Haidar  
**ABSENT:**          Alaouie, Moubadder

**4. APPROVAL OF VENDORS**

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented vendors:

VENDOR	SERVICES
TruGreen	Annual Service Agreement
Guardian Environmental Services, Inc.	Repairs to the Gym RTU #2
Trane Technologies	School Evaluation

**RESULT:**           **ADOPTED [UNANIMOUS]**  
**MOVER:**           Alan Yassine, Vice President and Secretary  
**SECONDER:**       Mohamad Haidar, Director  
**AYES:**             Tamim, Yassine, Haidar  
**ABSENT:**          Alaouie, Moubadder

**5. APPROVAL OF RFP AND SELECTION OF BID COMMITTEE FOR COMMERCIAL KITCHEN GENERATOR**

**RESOLVED THAT**, the Board of Directors of Universal Learning Academy has reviewed, discussed and approved the presented RFP and review bid committee for the Commercial Kitchen Generator services.

**RESULT:**           **ADOPTED [UNANIMOUS]**  
**MOVER:**           Alan Yassine, Vice President and Secretary  
**SECONDER:**       Mohamad Haidar, Director  
**AYES:**             Tamim, Yassine, Haidar  
**ABSENT:**          Alaouie, Moubadder

**G. AUTHORIZER'S PRESENTATION/DISCUSSION**

**AUTHORIZER'S PRESENTATION/DISCUSSION:**  
Happy EID to everyone  
Good luck to everyone for the end of the year.

**H. ADJOURNMENT**

Motioned by           Alan Yassine  
 Supported by         Mohamad Haidar

**BE IT RESOLVED THAT** the meeting be adjourned.  
**Meeting Adjourned at {7:03 PM}.**